



REGULAR PUBLIC MEETING MINUTES| April 22, 2026 9:05am-10:00am

Held on ZOOM: ID: 85053491803 Passcode: 063199

I. Call to Order

- a. 9:05am

II. Roll Call & Establishment of Quorum

- a. Members present: Carola Smith, Sarah Cameron, Luis Servin
- b. Members in absentia: Gerardo Cornejo
- c. Quorum established

III. Welcome from Consortium Chair Carola Smith

IV. Public and Entity Comment*

- a. No public or entity comments.

V. Information Items

- a. Consortium Member updates.
- b. Corlei Prieto provides announcements and legislative updates

VI. Consent Items

- a. CAEP SBAEC December 18, 2026 Public Meeting Minutes
 - i. Sarah made a motion to approve. Luis seconded.Vote: Ayes: 3

VII. Discussion & Action Items *

** Items that require a vote*

- a. Presentation by Carola Smith and Corlei Prieto:
*School of Extended Learning Curriculum & CAEP SBAEC 2025-2028
3-YR Plan Outcomes Update (PPP slide deck attached)*
- b. *CAEP SBAEC 2026-2027 Consortium Fiscal Administration Declaration
The Consortium reviewed and finalized its 2026–2027 CFAD with a total regional allocation of \$1,057,892, with 73% of funds distributed directly into CAEP programs. Funding priorities align with the 2025–2028 Three-Year Plan, focusing on noncredit healthcare academies, ESL, and the Career Skills Institute career vocational certificate programs. Corlei provided a brief overview of the programs and prospective allocations and reiterated that SBAEC is a single member directly funded Consortium, therefore, there are no fiscal disbursements to multiple districts.
 - i. Luis made a motion to approve. Sarah seconded.Vote: Ayes: 3

VIII. Next Regular Public Meeting

- a. May 6, 2026

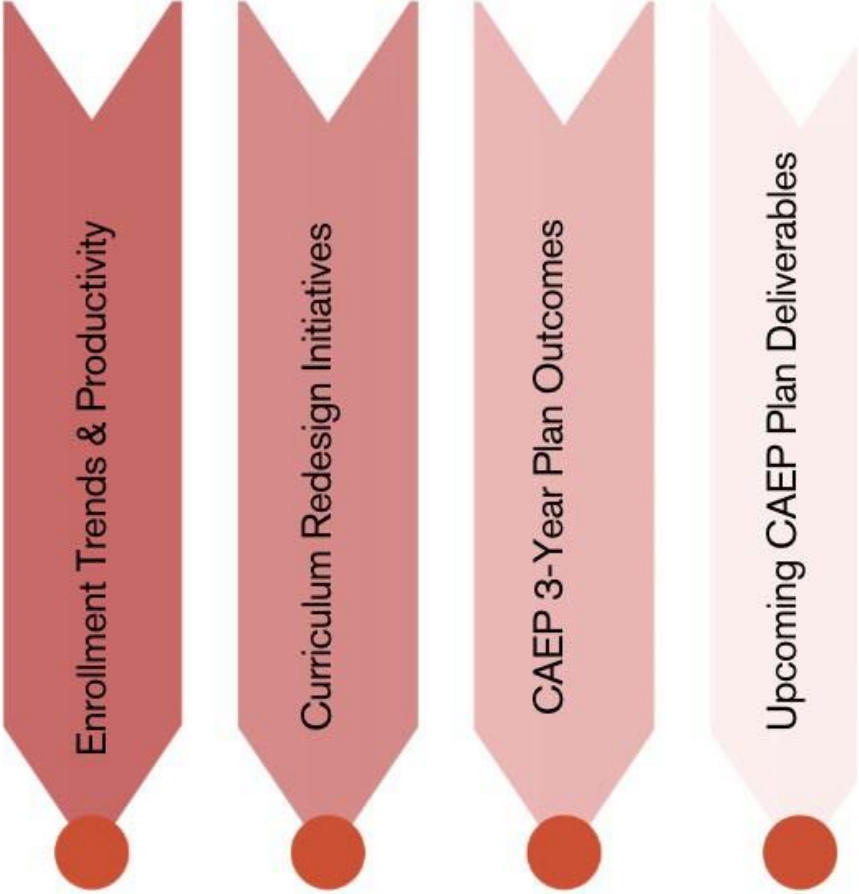
IX. Adjournment

- a. 10:00am

School of Extended Learning Curriculum & CAEP SBAEC 2025-2028 3-YR Plan Outcomes Update



PRESENTATION OVERVIEW



Enrollment Trends & Productivity

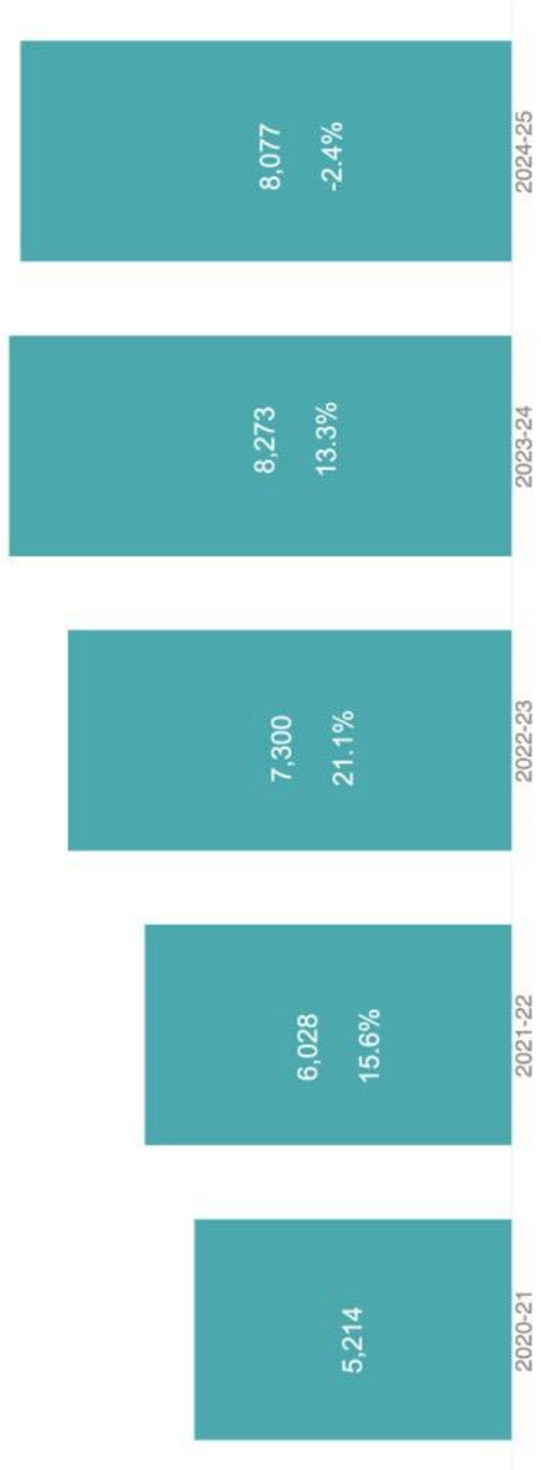
Curriculum Redesign Initiatives

CAEP 3-Year Plan Outcomes

Upcoming CAEP Plan Deliverables

Noncredit Headcount

Noncredit Headcount and
Percent Change from the Prior Year

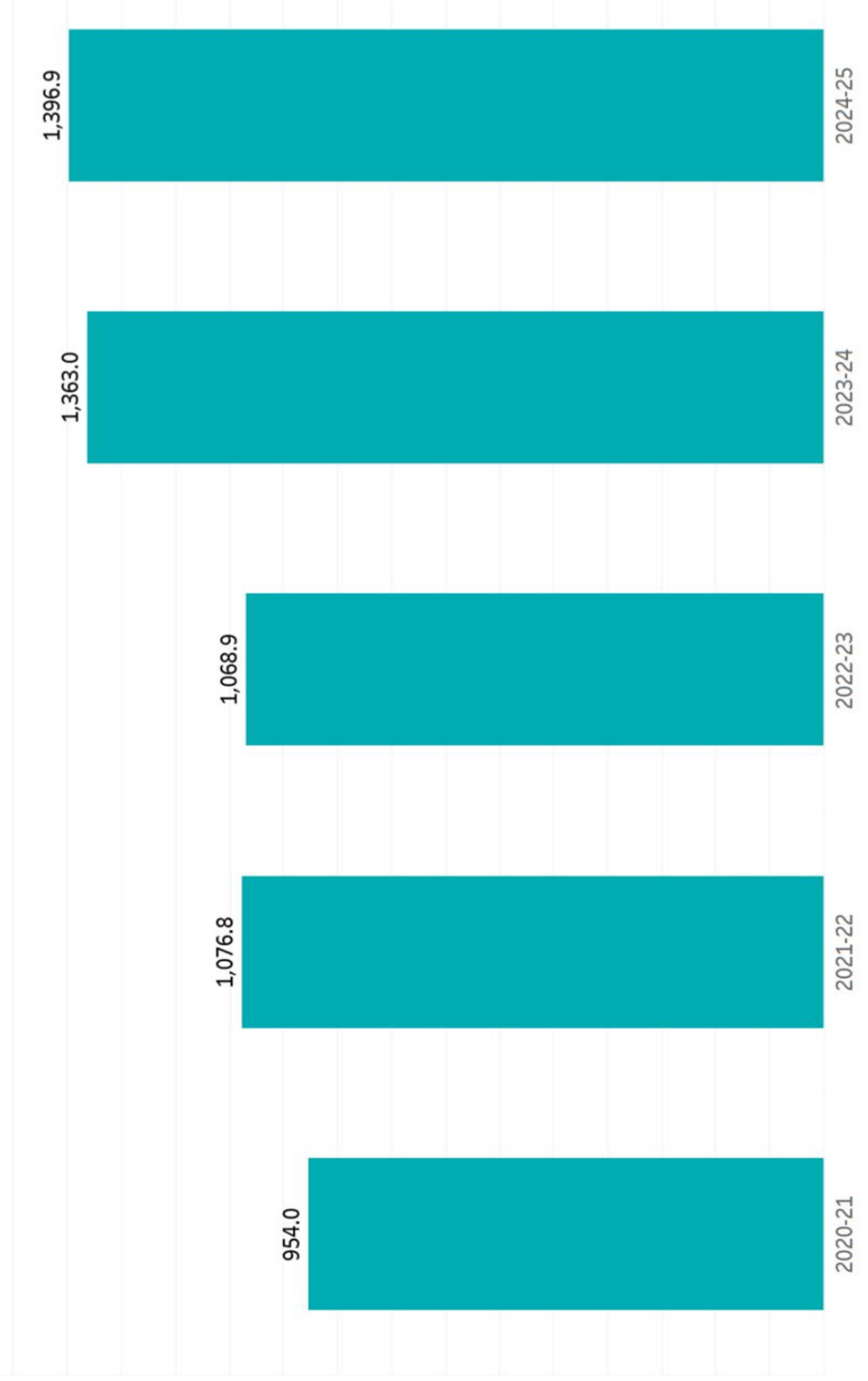


FTES

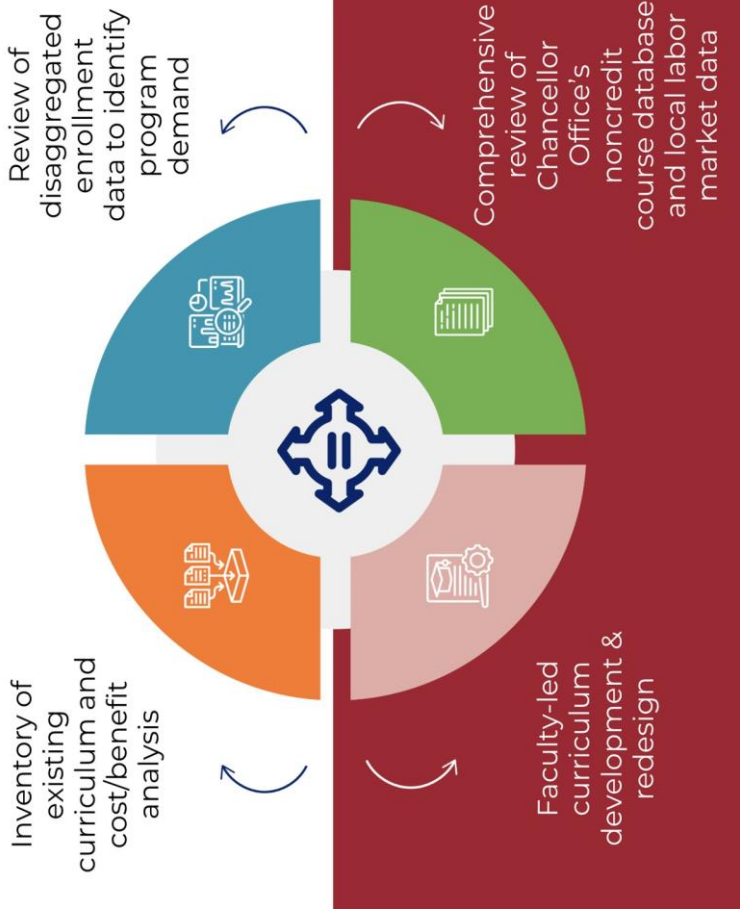
Noncredit



Noncredit FTES 5 Year History



CURRICULUM REDESIGN PROCESS



Ongoing and Upcoming Curriculum Conversions



Programs supported by CAEP and Strong Workforce

Schott & Wake Renovations

- Welcome Centers @ Wake & Schott
- AHS/GED classroom
- Digital Technology classroom
- Health Academy classrooms
- Fashion & Design classroom



Renovations have been funded by the California Adult Education Program.



- # Upcoming Renovations
- Commercial kitchen at Schott
 - Fashion & Design classroom at Wake
 - Construction Technology classrooms at Wake



Santa Barbara Adult Education Consortium (SBAEC) has established a strategic roadmap focused on economic mobility, student equity, and seamless educational transitions.

These activities are primarily executed through the Santa Barbara City College (SBCC) School of Extended Learning and its community partners.

Core SBAEC 3-YR Plan Goals (2025–2028)

The consortium has prioritized three overarching goals for this three-year cycle:

1. **Program Excellence:** Maintain and expand high-quality programming in state-mandated areas (ESL, CTE, Basic Skills) based on verified regional economic needs.
2. **Student Achievement:** Improve learning outcomes specifically for adult learners, focusing on certificate completion and transitioning to credit programs.
3. **Equitable Access:** Address systemic barriers by expanding services for English Language Learners, low-income individuals, and justice-involved students.

ADDRESSING WEAK POINTS

Complex Enrollment

Low Transition Rates

Curriculum Mismatch

Data Inconsistency

CAEP SBAEC strategies being implemented to address them today:

1. The "Transition Gap": (Noncredit to Credit)

· **The Weak Point:** Historically, there has been a "disconnect" where students finish noncredit ESL or Adult High School programs but fail to take the next step into credit-bearing college courses or degree programs due to administrative complexity and fear of the unknown.

· **Today's Address:** Implementing **Transition Specialists** and "Warm Handoffs." Instead of just giving a student a flyer, specialists personally walk students through the SBCC credit application and financial aid processes.

2. Regional Access and "Satellite" Deserts

- **The Weak Point:** High concentrations of students in areas like the Westside or Goleta may find it difficult to commute to the main Wake or Schott campuses due to transportation barriers and childcare issues.
- **Today's Address:** Expanding **Satellite Offerings**. The 2025–2028 plan emphasizes moving more ESL and Basic Skills classes directly into neighborhood community centers and elementary schools to meet students where they live.

3. Alignment with Local Labor Market Needs

- **The Weak Point:** Sometimes, the certificates offered (CTE) don't perfectly align with the immediate hiring needs of South Coast employers, leading to students being "credentialed but unemployed."
- **Today's Address:** Data-driven curriculum. The SBAEC now uses the BW Research Economic and local Santa Barbara Workforce Gap Analysis Reports specifically for the Santa Barbara region to retire stagnant programs and fund high-demand ones like the **Healthcare Academy and Construction Technology**.

4. Digital Divide in Adult Learners

- **The Weak Point:** Many adult learners, particularly in ESL Level 1 and 2, lack the digital literacy required to navigate modern learning management systems (like Canvas), which became a significant barrier during the shift to hybrid learning.
- **Today's Address:** Embedding **Bilingual Digital Support**. Rather than separate computer classes, digital literacy is now being "embedded" into ESL instruction, with tech support available in the students' primary language during evening hours.

5. Student Retention and "Basic Needs" Barriers

- **The Weak Point:** Adult students often drop out not because of academic failure, but because of life crises—food insecurity, housing instability, or a lack of childcare.
- **Today's Address:** Integration of **Basic Needs Centers**. By linking adult education directly with resources like the SBCC Food Pantry and local wellness fairs, the consortium treats "life support" as a prerequisite for academic success.

CAEP SBAEC Activities & Strategic Initiatives

Completed and in Progress

Workforce & Career Technical Education (CTE)

- ☐ **Healthcare Academy Expansion:** Scaling the Medical Assistant and Health Sciences programs to address the critical shortage of healthcare workers in Santa Barbara County.

Short-Term goals identified in 3-YR Plan:

- ☐ Offer the new noncredit Certified Nursing Assistant (CNA) program by 2026
- ☐ Apply for State-approved CNA Training Program
- ☐ Begin to develop Continuing Education Units (CEUs) for CNAs to maintain certifications and licensure
- ☐ Provide healthcare program-specific academic and career planning advisement to CAEP ESL, AHS/GED, and other Career Skills Institute Programs

- ☐ **Increase Workforce Readiness Coursework Development:**

Short-Term goals identified in 3-YR Plan:

- Course and Certificate Development:
 - ☐ Artificial Intelligence Foundations and Creative Applications
 - ☐ Career Launch and Job Search
 - ☐ Digital Photography: Level I
 - ☐ Short-term CTE Fashion & Design Program
- Design specific workshops and courses designed to help older adults re-enter the workforce or pivot to new careers by increasing Career Skills Institute basic skills programming and certificates
- ☐ Engage construction technology faculty and industry professionals to conduct an appraisal of current noncredit construction tech offerings and update construction technology CTE courses to better meet local labor market needs
- ☐ Complete an analysis of CTE program enrollments, persistence, transfer, and outcomes

Specialized Student Support & Transitions

☐ **Centralized "One-Stop-Shop"**

Short-Term Goals identified in 3-YR Plan:

- ☐ Consolidation of noncredit student services into a single physical and digital location at the Wake Campus to simplify the admissions and counseling process.

☐ **Smooth Transition**

Short-Term goals identified in 3-YR Plan:

- ☐ Implementing a "Transition Specialist" model where staff personally guide students from noncredit ESL or GED programs into credit-bearing college courses.
- ☐ Collaborate with SEL faculty in Adult High School/GED and ESL programs to identify, if feasible, how AI-driven personalized student support systems in counseling and/or class assignments can be integrated

☐ **Bilingual Digital Support**

Short-Term Goals identified in 3-YR Plan:

- ☐ Expanding evening hours for bilingual computer support to assist adult learners with digital literacy and online course navigation.

Community-Specific Programming

Childcare Programming

Short-Term Goals identified in 3-YR Plan:

-  Develop a Parent & Guardian Professional Childcare Provider Certificate: 'Cooperative Preschool and Family Engagement'
-  Leverage community childcare programs, local Social Services and Workforce Development Services, and SEL AHS/GED ESL Programs to integrate services

Updating Student Entry and Learning Spaces

Short-Term Goals identified in 3-YR Plan:

-  SEL Wake Campus: Welcome Center: SSS, A&R, Career Skills Institute, Mental Health Counselor, Healthcare Academy labs and lecture room, Fashion & Design Career Program
-  SEL Schott Campus: Welcome Center: SSS, A&R, Career Skills Institute, Mental Health Counselor, Adult High School/GED, Culinary Arts Program, Basic Needs Center

Ongoing and Upcoming Deliverables

- Increase enrollment efficiency with One-Stop-Shop tailored SSS and A&R services
- Address traditionally low transitions rates with Dual Enrollment (SB 554)
- Increase number of State certificates and/or credit transitions with tailored noncredit Career Skills Programming
- Increase job placement for State Certificate and CTE completers with increased 1:1 workforce case management model
- Address data inconsistency by integrating TopsPro and MIS data and hire ESL/CTE data-focused personnel to work exclusively on data

Questions?