



Business Design Technology Career

Career Skills Institute (CSI)



Register here or go to sel.sbccc.edu

Accounting (Business)

8/24-12/12

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	instructor
43167	ACTV	NC001	Setting up QB for sm. Business	Zoom	ONLINE	8/29	9/26	Sat	9:00 AM	12:50 PM	Carolyn Terry
43168	ACTV	NC002	Monthly Procedures using QB	Zoom	ONLINE	10/3	10/24	Sat	9:00 AM	12:50 PM	Carolyn Terry
43162	ACTV	NC003	Year End Procedures	Zoom	ONLINE	10/31	11/21	Sat	9:00 AM	12:50 PM	Carolyn Terry

Business **HyFlex (classes have students participating in-person or via Zoom)*

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	instructor
44121	PROW	NC017	Successfully Navigating Change	Zoom	ONLINE	8/24	8/24	Mon	8:30 AM	4:30 PM	James Joyce III
45679	PROW	NC200	Intro to Gen AI	Zoom	ONLINE	8/28	8/28	Fri	9:00 AM	3:00 PM	Deborah Cujino Deras
45680	PROW	NC210	AI Content Creation	Zoom	ONLINE	9/4	9/4	Fri	9:00 AM	3:00 PM	Deborah Cujino Deras
46036	PROW	NC100	Introduction to Nonprofits	Zoom	ONLINE	9/9	9/9	Wed	8:30 AM	4:30 PM	Rachel Johnson
45681	PROW	NC220	AI Graphic Design	Zoom	ONLINE	9/11	9/11	Fri	9:00 AM	3:00 PM	Deborah Cujino Deras
444603	PROW	NC006	Leadership Skills	Zoom	ONLINE	9/15	9/15	Tue	8:30 AM	4:30 PM	James Joyce III
46013	SPAW	NC1A	Spanish in the Workforce 1A	In-person	WAKE 20	9/15	11/12	Tue,Thu	10:00 AM	12:15 PM	Danya Wahlberg
46073	SPAW	NC1A	Spanish in the Workforce 1A	In-person	WAKE 28	9/15	11/12	Tue,Thu	6:00 PM	8:15 PM	Danya Wahlberg
46059 45058	PROW	NC003	Time Management (Hyflex)	Hyflex	WAKE 28	9/17	9/17	Thu	8:30 AM	4:30 PM	Jane Gama
46109	PROW	NC103	Grantwriting	Zoom	ONLINE	9/23	9/23	Wed	8:30 AM	4:30 PM	Rachel Johnson
43229 44313	PROW	NC002	Persuasive Business Writing	Hyflex	WAKE 28	9/24	9/24	Thu	8:30 AM	4:30 PM	James Joyce III
46047	PDW	NC001	Personalized Career Planning	In-person	WAKE 4	9/25	9/25	Fri	8:30 AM	4:30 PM	Valerie Eurman
43236	PROW	NC010	Project Mgmt. for Non Managers	Zoom	ONLINE	9/30	9/30	Wed	8:30 AM	4:30 PM	Mariaelena Welch
45600	ENTW	NC001	Entrepreneurship 101	In-person	WAKE 28	10/2	10/2	Fri	8:30 AM	4:30 PM	Anna Kwong
46055 46053	PROW	NC019	Personality Styles/Relation	Hyflex	WAKE 28	10/6	10/6	Tue	8:30 AM	4:30 PM	Nicholas Duggan
46046	PDW	NC002	Strategic Job Search	In-person	WAKE 4	10/9	10/9	Fri	8:30 AM	4:30 PM	Valerie Eurman
44125 45138	PROW	NC006	Leadership Skills	Hyflex	WAKE 28	10/9	10/9	Fri	8:30 AM	4:30 PM	Linda Croyle
45707 44323	PROW	NC014	Motivating Yourself and Others	Hyflex	WAKE 28	10/13	10/13	Tue	8:30 AM	4:30 PM	Randy-Aaron Kohn
44323	PROW	NC083	Managing Workplace Stress	Zoom	ONLINE	10/14	10/14	Wed	8:30 AM	4:30 PM	Deborah Cujino Deras
44655	PROW	NC021	Coaching for Success	Zoom	ONLINE	10/14	10/14	Wed	8:30 AM	4:30 PM	James Joyce III
46034	PROW	NC101	Nonprofit Strategic Planning	Zoom	ONLINE	10/14	10/14	Wed	8:30 AM	4:30 PM	Rachel Johnson
45609 45127	PROW	NC011	Process Improvement	Hyflex	WAKE 28	10/15	10/15	Thu	8:30 AM	4:30 PM	Luz Borjon
46032	PROW	NC230	Validate Your Business Idea	Zoom	ONLINE	10/16	10/16	Fri	9:00 AM	3:00 PM	Deborah Cujino Deras
45640 46064	PDW	NC004	Cover Letters and Resumes	Hyflex	WAKE 4	10/20	10/20	Tue	9:00 AM	3:00 PM	Janna Mori
46056 46054	PROW	NC005	Critical Thinking	Hyflex	WAKE 28	10/20	10/20	Tue	8:30 AM	4:30 PM	Jane Gama
45621 45126	PROW	NC039	Innovation and Creativity	Hyflex	WAKE 28	10/21	10/21	Wed	8:30 AM	4:30 PM	Nick Duggan
45641 46065	PDW	NC003	Acing Your Interview	Hyflex	WAKE 4	10/22	10/22	Thu	9:00 AM	3:00 PM	Janna Mori
46049	MKTW	NC002	Business Branding	in-person	WAKE 28	10/23	10/23	Fri	8:30 AM	4:30 PM	Anna Kwong
45706 46050	PROW	NC038	Increasing Productivity	Hyflex	WAKE 28	11/3	11/3	Tue	8:30 AM	4:30 PM	Randy-Aaron Kohn
45077	PROW	NC015	Building high Perform. Teams	Zoom	ONLINE	11/5	11/5	Thu	8:30 AM	4:30 PM	James Joyce III
46031	PROW	NC240	AI for Your Side Hustle	Zoom	ONLINE	11/6	11/6	Fri	9:00 AM	3:00 PM	Deborah Cujino Deras
44008 45139	PROW	NC012	Supervisory Skills	Hyflex	WAKE 28	11/13	11/13	Fri	8:30 AM	4:30 PM	Linda Croyle
46052 46051	PROW	NC036	Negotiating and Collaborating	Hyflex	WAKE 28	11/17	11/17	Tue	8:30 AM	4:30 PM	Pending Staff
46048	MKTW	NC003	Market Positioning	in-person	WAKE 28	11/20	11/20	Fri	8:30 AM	4:30 PM	Anna Kwong
46062 46063	PDW	NC005	LinkedIn for Your Job Search	Hyflex	WAKE 4	11/20	11/20	Fri	9:00 AM	3:00 PM	Janna Mori
46061 46060	PROW	NC032	Courageous Conversations	Zoom	Wake 28	12/1	12/1	Tue	8:30 AM	4:30 PM	Nick Duggan
46033	PROW	NC104	Marketing for Social Change	in-person	ONLINE	12/2	12/2	Wed	8:30 AM	4:30 PM	Rachel Johnson

Design

*HyFlex (classes have students participating in-person or via Zoom)

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	instructor
46091	PHOW	NC101	Digital Cameras/Digital Photos	in-person	WAKE 3	8/31	9/14	Mon,Wed	9:00 AM	11:15 AM	Charles Place
46144	PHOW	NC201	Photoshop: Digital Photograph	Zoom	ONLINE	9/1	9/24	Tue,Thu	5:30 PM	8:15 PM	Bruce Burkhardt
42385	MATW	NC003	Photoshop	Zoom	ONLINE	9/21	10/7	Mon,Wed	5:00 PM	8:45 PM	Diana Musacchio
46092	PHOW	NC102	Photography for Storytellers	in-person	WAKE 3	9/21	10/5	Mon,Wed	9:00 AM	12:05 PM	Charles Place
46145	PHOW	NC210	Lightroom Classic 1	Zoom	ONLINE	9/29	10/15	Tue,Thu	5:30 PM	7:55 PM	Bruce Burkhardt
46108	PHOW	NC202	Photoshop II: for Digital Phot	Zoom	ONLINE	10/9	11/20	Fri	9:00 AM	12:15 PM	Bruce Burkhardt
45602 45064	MATW	NC003	Photoshop	Hyflex	WAKE 3	10/12	10/28	Mon,Wed	5:00 PM	8:45 PM	Diana Musacchio
46099	PHOW	NC103	Smartphone Photography	in-person	WAKE 3	10/12	10/28	Mon,Wed	9:00 AM	11:25 AM	Charles Place
46146	PHOW	NC211	Lightroom Classic 2	Zoom	ONLINE	10/20	11/5	Tue,Thu	5:30 PM	7:55 PM	Bruce Burkhardt
44205	GDPW	NC001	Digital Design Techniques	Zoom	ONLINE	11/2	11/18	Mon,Wed	5:00 PM	9:45 PM	Diana Musacchio
46147	PHOW	NC212	Lightroom Classic 3	Zoom	ONLINE	11/10	12/1	Tue,Thu	5:30 PM	7:55 PM	Bruce Burkhardt
44067	GDPW	NC010	Intro to Adobe Illustrator	Zoom	ONLINE	11/23	12/9	Mon,Wed	5:00 PM	8:45 PM	Diana Musacchio

Technology

*HyFlex (classes have students participating in-person or via Zoom)

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	instructor
43215	CMPW	NC63A	MS Excel 1	In-Person	WAKE 5	9/1	9/10	Tue,Thu	6:00 PM	8:15 PM	Vince Wong
46035	CMPW	NC041	Email for Beginners	In-Person	WAKE 4	9/14	9/23	Mon,Wed	9:00 AM	11:20 AM	J Cesar Lara Perez
43217	CMPW	NC63B	MS Excel 2	In-Person	WAKE 5	9/15	9/24	Tue,Thu	6:00 PM	8:15 PM	Vince Wong
44261 45575	CMPW	NC030	Introduction to the Mac	Hyflex	WAKE 3	9/21	10/5	Mon,Wed	12:30 PM	4:05 PM	Diana Musacchio
46011	CMPW	NC022	Computers for Beginners	In-Person	WAKE 4	9/28	10/12	Mon,Wed	9:00 AM	11:15 AM	J Cesar Lara Perez
43218	CMPW	NC63C	MS Excel 3	In-Person	WAKE 5	9/29	10/8	Tue,Thu	6:00 PM	8:15 PM	Vince Wong
43216 45060	CMPW	NC63A	MS Excel 1	Hyflex	WAKE 5	9/29	10/6	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
45576 44262	CMPW	NC031	Intro to MAC OS X Level 1	Hyflex	WAKE 3	10/7	10/21	Mon,Wed	12:30 PM	4:05 PM	Diana Musacchio
45593 45594	CMPW	NC63B	MS Excel 2	Hyflex	WAKE 5	10/8	10/15	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
46012	CMPW	NC023	Windows Basics	In-Person	WAKE 4	10/19	10/28	Mon,Wed	9:00 AM	11:15 AM	J Cesar Lara Perez
45041	CMPW	NC51A	MS Word 1	In-Person	WAKE 5	10/20	10/29	Tue,Thu	6:00 PM	8:15 PM	Vince Wong
45595 45596	CMPW	NC63C	MS Excel 3	Hyflex	WAKE 5	10/20	10/27	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
45577 44263	CMPW	NC032	Intro to Mac OS X Level 2	Hyflex	WAKE 3	10/26	11/9	Mon,Wed	12:30 PM	4:05 PM	Diana Musacchio
46037 46038	CMPW	NC51A	MS Word 1	Hyflex	WAKE 5	10/29	11/5	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
45581	CMPW	NC080	Setting Up A Blog	In-Person	WAKE 3	11/2	11/16	Mon,Wed	9:00 AM	11:00 AM	Chuck Place
46012	CMPW	NC023	Windows Basics	In-Person	WAKE 4	11/2	11/4	Mon,Wed	9:00 AM	10:45 AM	J Cesar Lara Perez
45585	CMPW	NC51B	MS Word 2	In-Person	WAKE 5	11/3	11/12	Tue,Thu	6:00 PM	8:15 PM	Vince Wong
44016	CMPW	NC018	YouTube for Business	Zoom	ONLINE	11/13	11/20	Fri	9:00 AM	1:00 PM	Diana Musacchio
45578	CMPW	NC037	Living the iLife	Zoom	ONLINE	11/16	12/2	Mon,Wed	1:00 PM	4:45 PM	Diana Musacchio
46043	CMPW	NC51C	MS Word 3	In-Person	WAKE 5	11/17	12/1	Tue,Thu	6:00 PM	8:15 PM	Vince Wong
46039 46040	CMPW	NC51B	MS Word 2	Hyflex	WAKE 5	11/17	11/24	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
46041 46042	CMPW	NC51C	MS Word 3	Hyflex	WAKE 5	12/1	12/8	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
45597 46045	CNEW	NC070	Intro to Handheld Devices	Hyflex	WAKE 3	12/4	12/11	Fri	9:00 AM	2:00 PM	Diana Musacchio

Technology -Bilingual

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	instructor
43505	CMPW	NC005	Microsoft Word Fund/Bilingual	In-Person	WAKE 6	8/24	10/17	Mon,Wed	11:35 AM	2:35 PM	J Cesar Lara Perez
43504	CMPW	NC010	Comp/Skills (Bilingual)	In-Person	SCHOTT 17	8/24	10/17	Mon,Wed	11:35 AM	2:35 PM	Norma Graffius
44694	CMPW	NC002	Intro to Computers (Bilingual)	In-Person	WAKE 6	8/24	10/17	Tue,Thu	11:35 AM	2:35 PM	J Cesar Lara Perez
45087	CMPW	NC007	Microsoft Excel (Bilingual)	In-Person	SCHOTT 17	8/24	10/17	Tue,Thu	11:35 AM	2:35 PM	Norma Graffius
44129	CMPW	NC006	MS PowerPoint (Bilingual)	Zoom	ONLINE	8/24	10/17	Tue,Wed,Thu	1:00 PM	3:00 PM	Araceli Aparisio
44683	CMPW	NC007	Microsoft Excel (Bilingual)	In-Person	SCHOTT 17	8/24	10/17	Mon,Wed	4:00 PM	6:55 PM	Antonieta Solis
45129	CMPW	NC003	Intro to WindowsOS (Bilingual)	In-Person	WAKE 6	8/24	10/17	Mon,Wed	4:00 PM	6:55 PM	Raul Uribe
44685	CMPW	NC010	Comp/Skills (Bilingual)	In-Person	SCHOTT 17	8/24	10/17	Tue,Thu	4:00 PM	6:55 PM	Antonieta Solis
45088	CMPW	NC005	Microsoft Word Fund/Bilingual	In-Person	WAKE 6	8/24	10/17	Tue,Thu	4:00 PM	6:55 PM	Raul Uribe
44130	CMPW	NC002	Intro to Computers (Bilingual)	Zoom	ONLINE	8/24	10/17	Tue,Wed,Thu	5:30 PM	7:30 PM	Norma Bahena
43507	CMPW	NC003	Intro to WindowsOS (Bilingual)	In-Person	WAKE 6	10/19	12/12	Mon,Wed	11:35 AM	2:35 PM	J Cesar Lara Perez
45642	CMPW	NC006	MS PowerPoint (Bilingual)	In-Person	SCHOTT 17	10/19	12/12	Mon,Wed	11:35 AM	2:35 PM	Norma Graffius

45193	CMPW	NC007	Microsoft Excel (Bilingual)	In-Person	WAKE 6	10/19	12/12	Tue,Thu	11:35 AM	2:35 PM	J Cesar Lara Perez
44692	CMPW	NC004	Internet and Email/Bilingual	In-Person	SCHOTT 17	10/19	12/12	Tue,Thu	11:35 AM	2:35 PM	Norma Graffius
45574	CMPW	NC005	Microsoft Word Fund/Bilingual	Zoom	ONLINE	10/19	12/12	Tue,Wed,Thu	1:00 PM	3:00 PM	Araceli Aparisio
44693	CMPW	NC005	Microsoft Word Fund/Bilingual	In-Person	SCHOTT 17	10/19	12/12	Mon,Wed	4:00 PM	6:55 PM	Antonieta Solis
44679	CMPW	NC006	MS PowerPoint (Bilingual)	In-Person	WAKE 6	10/19	12/12	Mon,Wed	4:00 PM	6:55 PM	Raul Uribe
44195	CMPW	NC010	Comp/Skills (Bilingual)	In-Person	WAKE 6	10/19	12/12	Tue,Thu	4:00 PM	6:55 PM	Raul Uribe
46081	MATW	NC004	Fund. of Photoshop (Bilingual)	In-Person	SCHOTT 17	10/19	12/20	Tue,Thu	4:00 PM	6:55 PM	Antonieta Solis
45084	CMPW	NC004	Internet and Email/Bilingual	Zoom	ONLINE	10/19	12/12	Tue,Wed,Thu	5:30 PM	7:30 PM	Norma Bahena

Career -Construction Tech

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	instructor
45859	CTV	NC011	Intermed Construction Framing		WAKE 24	8/25	9/15	Tue	5:00 PM	8:00 PM	Rod Utt
44237 43227	CTV	NC021	Deconstruction and ReUse	Hyflex	WAKE 20	9/9	10/14	Wed	6:00 PM	8:15 PM	Carol Ashley
45093	CTV	NC012	Intermediate Finish Carpentry		WAKE 24	9/22	10/13	Tue	5:00 PM	8:00 PM	Rod Utt
45512	CTV	NC014	CT Measuring/Estimating		WAKE 24	10/20	11/10	Tue	5:00 PM	8:00 PM	Rod Utt
44238 43226	CTV	NC022	Repurposing and Refurbishing	Hyflex	WAKE 20	10/21	12/9	Wed	6:00 PM	8:15 PM	Carol Ashley
45858	CTV	NC004	Construction Plumbing		WAKE 24	11/17	12/8	Tue	5:00 PM	8:00 PM	Rod Utt

Career -Horticulture Noncredit

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	instructor
42381	EHV	NC001	Green Gardener: Module 1	In-Person	WAKE 28	8/24	10/17	Wed	5:30 PM	8:25 PM	Oscar Carmona
44297	EHV	NC207	Small Scale Food Production 1	In-Person	LCP	8/25	9/15	Tue	9:00 AM	12:00 PM	Oscar Carmona
43374	EHV	NC207	Small Scale Food Production 1	Zoom	ONLINE	8/27	9/17	Thu	4:00 PM	6:50 PM	Oscar Carmona
44298	EHV	NC208	Small Scale Food Production 2	In-Person	LCP	9/22	10/13	Tue	9:00 AM	12:00 PM	Oscar Carmona
43375	EHV	NC208	Small Scale Food Production 2	Zoom	ONLINE	9/24	10/15	Thu	4:00 PM	6:50 PM	Oscar Carmona
45815	EHV	NC207	Small Scale Food Production 1	In-Person	LCP	10/16	11/6	Fri	9:00 AM	12:00 PM	Oscar Carmona
42383	EHV	NC002	Green Gardener: Module 2	In-Person	WAKE 28	10/19	12/12	Wed	5:30 PM	8:25 PM	Oscar Carmona
45134	EHV	NC207	Small Scale Food Production 1	In-Person	LCP	10/20	11/10	Tue	9:00 AM	12:00 PM	Oscar Carmona
45816	EHV	NC208	Small Scale Food Production 2	In-Person	LCP	11/13	12/11	Fri	9:00 AM	12:00 PM	Oscar Carmona
45135	EHV	NC208	Small Scale Food Production 2	In-Person	LCP	11/17	12/8	Tue	9:00 AM	12:00 PM	Oscar Carmona

Career-Woodshop

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	instructor
43224	CTV	NC002	Construction Finish Carpentry	Woodshop	WAKE 10	8/26	9/16	Wed	9:00 AM	12:00 PM	Timothy Palmer
45094	CTV	NC002	Construction Finish Carpentry	Woodshop	WAKE 10	8/26	9/16	Wed	5:30 PM	8:30 PM	Rod Utt
45090	CTV	NC002	Construction Finish Carpentry	Woodshop	WAKE 10	9/23	10/14	Wed	9:00 AM	12:00 PM	Timothy Palmer
45095	CTV	NC002	Construction Finish Carpentry	Woodshop	WAKE 10	9/23	10/14	Wed	5:30 PM	8:30 PM	Rod Utt
45091	CTV	NC002	Construction Finish Carpentry	Woodshop	WAKE 10	10/21	11/18	Wed	9:00 AM	12:00 PM	Timothy Palmer
45637	CTV	NC002	Construction Finish Carpentry	Woodshop	WAKE 10	10/21	11/18	Wed	9:00 AM	12:00 PM	Rod Utt
45510	CTV	NC002	Construction Finish Carpentry	Woodshop	WAKE 10	11/25	12/9	Wed	9:00 AM	1:00 PM	Timothy Palmer
45638	CTV	NC002	Construction Finish Carpentry	Woodshop	WAKE 10	11/25	12/9	Wed	5:30 PM	9:30 PM	Rod Utt

*HyFlex (classes have students participating in-person or via Zoom)

To meet with the Career Skills Advisor
 Mari Lopez Manzo
 mmanzolopez@pipeline.sbcc.edu
 (805) 898-8121

To meet with the Career Counselor
 Liliana Olguin
 mlolguin@pipeline.sbcc.edu
 (805) 898-8171



For General Information call
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