

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
September 29, 1998**

MINUTES

PRESENT: Jack Friedlander, Chair, Lynda Fairly, Robin Goodnough, Bill Hamre, Karolyn Hanna, Jim Lynn, Kathy O'Connor, Dan Oroz, John Romo, Pat Snyder, Joey Ferguson and a guest

ABSENT: Charles Hanson

1.0 CALL TO ORDER

1.1 The meeting was called to order at 1:35 p.m.

2.0 APPROVAL OF MINUTES: September 15, 1998

2.1 The September 15, 1998 meeting minutes will be distributed for review prior to the next meeting. Approval is postponed until the October 6, 1998 meeting

3.0 FACILITIES PLANNING PRESENTATION: Dr. Peter MacDougall

3.1 Dr. MacDougall distributed two handouts pertaining to items relating to his presentation on Facilities Planning and shared his philosophy of the college's responsibility to anticipate the need for physical facilities in future years. The information contained in the handout from the Chancellors Office and Santa Barbara County Association of Governments outlines the projected growth for this area that is expected to reach about 42,000. The greater part of that growth is expected to impact Goleta and Carpinteria. Given the recession and economic climate at that time the report was produced (1994) the projections might underestimate the actual growth. Dr. MacDougall expressed the opinion that perhaps one of the greatest challenges during the bond measure will be to ensure that the voters recognize that the new facilities requested will improve the community. He recommends that the Council remember the college's mission statement and recognize that the college is trying to do something that will provide education that will lead to jobs. Improved facilities will result in increased enrollments, which will in turn increase our FTES. The Schott and Wake Centers are to be included in the final bond measure. Additional parking, at a cost of up to \$20,000 per space, is also expected to be required in order for new campus facilities to be constructed.

4.0 PARTNERSHIP FOR EXCELLENCE PRESENTATION: Dr. Peter MacDougall

4.1 The release of Partnership for Excellence funds is perhaps one of the most positive things to happen to California Community Colleges in recent years. Guidelines for fund expenditures which will be provided by the Chancellors Office during October 1998. A handout outlining the outcomes for which the funds are intended to promote was distributed. Clarity will be needed as to how Partnership for Excellence project funds differ from those projects that the college currently has underway. The manner in which program outcomes will be changed as a result of these funds will need to be addressed.

5.0 PROPOSED FACILITIES PLAN FOR THE WAKE & SCHOTT CENTERS: John Romo

5.1 John Romo distributed handouts and explained the priorities for renovation and expansion at the Wake and Schott Centers. A \$103,000 commitment in donations has allowed the Schott Center to begin phase I of the landscaping project. Long range plans will focus on bringing the facilities up to quality standards by upgrading classrooms and offices and replacing portable buildings. The addition of a centralized ventilation and heating system is also planned. With the current and anticipated future growth in Goleta, the focus of the Wake Center throughout the remodel process will be to provide increased facilities to the Goleta Valley area by creating a technology based resource center. Future plans could also involve satellite locations to offer programs such as Automotive Service and Technology. A more systematic analysis of parking needs and a traffic study should be completed before expansion plans begin. Each facility will include a child care center which will be separate from the Children's Center. Consideration has been given to buying a house and developing a parent education combination program/facility to achieve this goal.

6.0 DISCUSSION ON CRITERIA TO BE USED IN ALLOCATING PARTNERSHIP FOR EXCELLENCE FUNDS

6.1 In response to Dr. Friedlander's question concerning the guidelines the Council should use in determining the allocation of Partnership for Excellence Funds, Dr. MacDougall recommended that the goals in the College Plan should be the driving force guiding the Council in their decisions. In the absence of clear cut guidelines, Dr. Friedlander suggested considering strategies for achieving the outcomes specified in the Partnership for Excellence Plan.

7.0 RECOMMENDATION FOR FACULTY TO SERVE ON THE DISTRICT TECHNOLOGY COMMITTEE:

M/S/C: To ratify the Academic Senate's endorsement that Mark Ferrer, Greg Cain, Michael Young, Karolyn Hanna and Roberto Robledo (alternate) to serve on the District Technology Committee (Fairly/Hanna)

8.0 REVIEW OF CALENDARED MEETING TIMES

8.1 Although Mr. Romo cannot attend the November 4th meeting, the ranking of facilities requests will not be rescheduled. Barbra Louis will attend in his place.

9.0 FUNDRAISING PRIORITIES: Pat Snyder

9.1 The Foundation Director, Pat Snyder was present at the meeting to discuss fundraising priorities for 1998-2000. Through meetings with the vice presidents and deans, the Foundation has established the goals outlined in the handout that Ms. Snyder distributed. Items listed, with the exception of general college endowments, are not in order of priority. The current unrestricted endowment is \$1.5 million; the Foundation's ultimate goal is \$30 million. The College Planning Council will vote on endorsing the Foundation's fundraising priorities on October 20, 1998.

10.00 OTHER

10.1 No further issues were raised at this meeting.

11.0 ADJOURNMENT

11.1 There being no further business the meeting was adjourned at 3:05 p.m.

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
October 6, 1998**

MINUTES

PRESENT: Jack Friedlander, Chair, Lynda Fairly, Robin Goodnough, Bill Hamre, Karolyn Hanna, Charles Hanson, Jim Lynn, Keith McLellan, Kathy O'Connor, Dan Oroz, and Lana Rose. Ryan Cox and Joey Ferguson represented the student body.

GUESTS: Robert Ehrmann

EXCUSED: John Romo

1.0 CALL TO ORDER

1.1 Dr. Friedlander called the meeting to order at 3:02 p.m.

2.0 APPROVAL OF MINUTES

2.1 September 15, 1998

The September 15, 1998 minutes were approved with the following changes:

2.1.1 *Page 2, item 4.1, paragraph 1, line 3: date should read December*

2.1.2 *Page 2, item 4.1, paragraph 2, line 7: planing should read planning*

2.2 September 29, 1998

Approval of the minutes from the September 29, 1998 meeting were postponed until a later date to allow more time to cover the issues on the current agenda.

3.0 WORKSITE COORDINATOR POSITION

3.1 Bob Ehrmann presented a request for a new position to the Council and distributed handouts entitled Work Force Coordination. This position, which

would be funded by the CalWorks and TANF grants, will provide a single point of contact for employers for both the Credit and Continuing Education Divisions (*Reference Attachment 1*).

M/S/C: To approve Workforce Coordination position (Fairly/Oroz)

4.0 ANNOUNCEMENTS: Grand Opening of SBCC Cosmetology Academy

- 4.1 The Cosmetology Academy of Santa Barbara City College is scheduled to open in October. The Academy is located in the Magnolia Shopping Center, at 5160 Hollister Avenue in Goleta

5.0 LONG RANGE FACILITIES PLAN

- 5.1 Update on status of planning effort

- 5.2 Presentations of proposed facilities plans

- 5.2.1 Business Services: Charles Hanson

Dr. Hanson's presentation focused on projects included in the request that the College has previously submitted to the state for the five-year Construction Plan, Initial Project Proposals (IPPs). Each of these projects is listed in the attachment in order of priority and includes the architects estimate of project costs. Dr. Hanson showed the Council the location of projects on the SBCC concept plan. Parking, which is an ongoing concern, was discussed in depth. Suggestions range from the addition of a level on the West Campus parking structure which would increase parking by approximately 400 spaces to the construction of a second level for the parking lots in Persing Park and the lot at the corner of Shoreline Park and Loma Alta. Dr. Hanson also distributed a list of college-wide facilities needs and explained the items, most of which were intended to have been funded by donors. The LSG building remodel is the most pressing need at the moment as adequate funds are not available to finalize the project (*Reference Attachment 2*).

- 5.2.2 Information Resources: Bill Hamre

Mr. Hamre noted that the Information Resources Division will assess the technical infrastructure and staffing requirements associated with each of the proposed facilities plans.

- 5.3 Dr. Friedlander and Ms. Fairly will present the proposed facilities plans for Academic Affairs and Student Affairs at the October 27, 1998 CPC meeting.

6.0 PARTNERSHIP FOR EXCELLENCE RESOURCE REQUESTS

6.1 Dr. MacDougall recently attended a Partnership for Excellence meeting at the Chancellor’s Office and a handout from that presentation was shared with the Council (*Reference Attachments 3*). The Accountability Umbrella Group deals with outcome measures for excellence and the measures that are being considered to assess the extent to which the California Community Colleges are achieving the desired outcomes of the Partnership for Excellence programs. Whether or not this funding will be augmented next year is of critical concern. Dr. MacDougall has written a memo addressing his concerns and recommendations. Through the formulation of four task teams at this campus, the following topics will be addressed: (1) Increasing Transfer Effectiveness; (2) Basic Skills Improvement and Student Success; (3) Degrees and Certificates and Workforce Development; and (4) Accountability & Outcomes Measures (*Reference Attachment 4*). Groups will be formed throughout the next two weeks and given a deadline by which they are to develop recommendations to be presented to the Council. It was agreed that December 15th would be the date that the plans are to be submitted to CPC.

6.1 Background Information (*Reference Attachment 5*)

- 6.1.1 Commitment by the Chancellor’s Office and the State to invest in “program enhancements” that will strengthen the ability of California Community Colleges to achieve mission-based objectives.
- 6.1.2 The State intends to provide funding for the Partnership for Excellence program as an investment to supplement funding for enrollment growth and cost-of-living adjustments to invest in program enhancements that will increase performance toward the community college’s system outcome measures.
- 6.1.3 ...shall allocate funding for the Partnership...to those districts electing to participate in the program in the 1998-99, 1999-2000, and 2000-2001 fiscal years on a per FTES basis, subject to a district minimum allocation, and districts shall have broad flexibility in expending the funds for program enhancement that will improve student success and make progress toward system goals.
- 6.1.4 ...Board of Governors...shall develop,...one or more contingent funding allocation options, as well as criteria that would require the implementation of these options, that shall link allocation of funds to individual districts to the achievement of and progress toward Partnership for Excellence goals by those individual districts. These contingent funding options may be determined necessary to either improve system performance or to reward significant or sustained achievement.

7.0 RECOMMENDATION FROM THE DISTRICT TECHNOLOGY COMMITTEE REGARDING TECHNOLOGY INFRASTRUCTURE AND STAFFING ANALYSIS FOR PROPOSED FACILITIES AND PARTNERSHIP FOR EXCELLENCE INITIATIVES

7.1 The District Technology Committee has recommended that proposals for facilities and Partnership for Excellence initiatives be reviewed by the Information Resources Division to assess the one-time and ongoing technical infrastructure and staffing implications required to implement the proposed plans.

8.0 OTHER ITEMS

8.1 No further issues were raised at this meeting.

9.0 ADJOURNMENT

9.1 There being no further business, the meeting was adjourned at 4:35 p.m.

cc: Cabinet, Deans/Assistant Deans, Department Chairs, Academic Senate, Instructor's Association, CSEA, Classified Council, ASB President, College Information, *The Channels*

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
October 20, 1998**

MINUTES

PRESENT: Jack Friedlander, Chair, Lynda Fairly, Robin Goodnough, Bill Hamre, Karolyn Hanna, Jim Lynn, Kathy O'Connor, Dan Oroz, John Romo, Lana Rose

EXCUSED: Charles Hanson

1.0 CALL TO ORDER

1.1 The meeting was called to order at 3:08 p.m.

2.0 UPDATE ON THE PROCESS TO BE FOLLOWED IN DEVELOPING PLANS TO PROMOTE THE ATTAINMENT OF PARTNERSHIP FOR EXCELLENCE OUTCOMES

2.1 There will be four teams that will work towards meeting the goals of the Partnership for Excellence. Each team will focus on a different goal: (1) transfer; (2) basic skills and student success; (3) vocational education, degree attainment and economic development; and (4) measures used to assess attainment of objectives.

3.0 PRESENTATION OF FACILITIES PLANS

3.1 Vice President Fairly presented a draft of the proposed Student Affairs facilities plan (*Reference Attachment 1*).

3.2 Dr. Jack Friedlander presented a draft of the proposed Academic Affairs facilities plan (*Reference Attachment 2*).

3.3 A commitment was made by all in attendance that if Human Resources were relocated from its present location in the Student Services building, it would be moved to a suitable location with appropriate facilities.

3.4 Expert advice will be needed to assess the costs of the proposed facilities plans.

4.0 REVIEW OF TIMELINE FOR RANKING FACILITIES REQUESTS

4.1 It will be difficult to rank the requests until adequate information is available on cost and square footage estimates for the proposed facilities initiatives. Once this information is available, a timeline for ranking the requests can be established.

5.0 CHANGE OF DATE FOR NEXT MEETING AND REVIEW OF AGENDA

5.1 The date of the next meeting was changed from October 27 to November 4 from 1:00 to 3:00 p.m. at which time the focus will be on revisiting the planning process for preparing the College Plan for 1999-2002 and how the Partnership for Excellence and College Facilities proposals get incorporated into the plan.

6.0 OTHER ITEMS

6.1 CPC will meet for all-day sessions on January 14 and 15, 1999.

cc: Cabinet, Deans/Assistant Deans, Department Chairs, Academic Senate, Instructor's Association, CSEA, Classified Council, ASB President, College Information, *The Channels*