

SANTA BARBARA CITY COLLEGE

COLLEGE PLANNING COUNCIL

December 17, 1991

MINUTES

PRESENT: J. Romo, L. Fairly, T. Garey, P. Georgakis, C. Hanson, H. McCarthy,
RESOURCE: G. Gregg, F. Padilla
ABSENT: Dr. Bobgan, G. Carroll, D. Oroz, B. Hull (all excused)

The Chair requested consent to change the order of business and to add to the agenda a report from L. Fairly on the college calendar.

MINUTES: December 3, 1991

Deferred

REPORTS

College Calendar

Mrs. Fairly reported that the Board of Trustees endorsed on a permanent basis the early start calendar for the college. Calendar options will be presented to Dr. MacDougall and his recommendation could be presented to the Board in late January. Mrs. Fairly stated that it appears now that the college will accept a calendar in which the Fall 91 semester is scheduled from August 23 through December 23 and the Spring 92 would begin January 11 through May 28. Summer Sessions dates are undecided due to ADA funding implications.

It was noted that the early calendar has received wide support from faculty, staff and students. Mrs. Fairly expressed confidence that it will be successfully implemented.

ACTION ITEMS

Decision Stage

Lottery Equipment Replacement Allocations

The College Computer Coordinating Committee submitted its response to the recommendation from Cabinet to allocate lottery funds to New and Replacement Equipment (funds not set aside for salaries) based on the following formula: 10% to New Equipment (College-wide); 40% to Computer Equipment (College-wide) and 50% to the five major units for Replacement Equipment (non-computer). The CCCC report addressed specifically the recommendation for the 40% allocation to Computer Equipment. Although the report endorsed the proposal, it outlined four concerns expressed by committee members:

1. That developing well-planned computer technology depends on predictable and stable funding which should be provided by district funds. Lottery funding is too unpredictable.

2. That the proposal doesn't address the need for on-going support costs, e.g. staff.
3. That there is a problem of defining which items are computer technology and which are Media.
4. That the 40% allocation is insufficient compared to prior years' allocations.

C. Hanson cautioned against making a percentage-based allocation commitment to Computer Technology until the College completes its inventory which will classify equipment by type rather than by cost center as in the past. He noted that other college equipment will need to be replaced over the years. At the conclusion of the discussion there was consensus to add three conditions to the 40% lottery allocation to computers:

1. That the authorization include purchasing software, monitors, printers, modems and other peripheral equipment;
2. That computers purchased from lottery would be in the general purpose category and would not apply to dedicated computers;
3. That the ETMSS Department consult with Media Services to determine the treatment of items which fall into the gray area between Media equipment and computer equipment.

After a lengthy discussion, T. Garey submitted an amendment to the original motion (Garey/Fairly, 12/3/91):

Amendment: The College Planning Council shall evaluate the percentage of allocation on a yearly basis.

M/S/C To accept the formula for the distribution of 1991-1992 lottery funds (funds not set aside for salaries) for equipment purchase delineated below:

10% - To New Equipment (College-wide)
40% - To Computer Equipment (College-wide)
50% - To the five major units for Replacement Equipment (non-computer) and to such other special one-time only projects and programs that the units deem appropriate. The College Planning Council shall evaluate the percentage of allocation on a yearly basis.

Ayes: 6 Noes: 0 Abst.: 0

The Chair reported that he would be reporting back to the Council on the Cabinet recommendations for the 50% allocation to units.

REPORT

Certificated Hourly Budget

C. Hanson presented a report by the Cabinet subcommittee (Hanson, Romo, Pickering) on the on-going certificated hourly budget deficit. The report provided data which shows that increased unfunded ADA (from 202 ADA in 1987-88 to 471 ADA in 1991-92 [projected]) has been the primary cause of the deficit in the hourly budget.

This increased ADA has been handled by adding sections and the costs have been covered by revenue sources such as growth, IRCA funding, AB 1725 augmentation, and ending year balance from non-resident tuition. This year, due to an \$800,000 estimated increase in expenses and the reduction or elimination of some sources of funding (e.g. AB 1725) the District anticipates a shortfall of \$744,000 in the certificated hourly budget. The Additional revenue or reduced expenses from the following sources has been identified to cover these expenses for 1991-1992:

| | |
|--------------------------------------|---------------|
| Increased non-resident tuition | 125,000 |
| Support accounts (COLA) 90-91 | 45,000 |
| Unused benefits budget | 133,000 |
| Unallocated ongoing funds | 250,000 |
| Growth (50% - six months) | 125,000 |
| Social Security allocation reduction | <u>75,000</u> |
| TOTAL | 753,000 |

Mr. Romo reported that Academic Affairs reduced TLU allocations by 3% in 1991-1992 and that a reduction of 4.5% is planned for 1992-1993. It was noted, however, that the 4.5 % reduction was partly in anticipation of decreased enrollment as a result of implementation of the early calendar. Although the summer school schedule has not been finalized, it's anticipated that there will be an 1/3 reduction in TLUs.

The chair asked for consent to take the Certificated Hourly Budget Report as a Hearing Stage Action item. Council agreed to take the report back to their constituents for input prior to final action on January 7.

jdm

cc: Dr. MacDougall
Academic Senate
Counseling
Deans/Assistant Deans
Division/Department Chairs
Instructor's Association
Classified Council
CSEA Representative
Mr. Gregg
Mr. Hamre
Mr. Pickering

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