

SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COMMITTEE

January 12, 1988

M I N U T E S

PRESENT: J. Romo, Chair, M. Bobgan, J. Diaz, L. Fairly, P. Freeman, T. Garey,
C. Hanson, E. Hodes, D. Oroz, D. Ringer.
RESOURCE: E. Cohen, K. Hanna, B. Miller

APPROVAL OF MINUTES: January 5, 1988

M/S/C Garey/Hodes Unanimous

To approve the minutes of January 5, 1988, with the following corrections:

1. To delete para. 2, page 2, and replace with this statement:

Mr. Miller submitted a memorandum listing unmet college-wide data processing needs. He pointed out that his budget is \$19,167, but he has requests for \$106,000 worth of equipment.

2. To change the items submitted by Student Affairs from unranked to ranked.

ACTION ITEMS

Decision Stage

LOTTERY REQUESTS, 1987-88:

Dr. Hanson distributed copies of the 87-88 Lottery Recommended Allocations from Academic Affairs, Business Services, President's Office and Student Services. He reported that the vice presidents, business manager and a representative from the President's Office met on January 7 and reviewed all unit requests. The following items are recommended for CPC approval.

<u>UNIT</u>	<u>AMOUNT</u>
<u>Business Services</u>	
<u>District Wide Needs</u>	
Health and Safety	60,000
Utility Requirements	38,000
Repairs	41,000
Campus/Building - Major Repairs & Improvements	50,000
TOTAL	\$189,000

Business Services Division

Ranked Items 1-12, 15-16 TOTAL \$ 52,830

Academic Affairs

Priority #1	139,940	
Priority #2	38,528	
	TOTAL	\$177,745

President's Office

Publications		
Assistant	17,000	
Equipment	8,000	
Personnel:		
HP-150 for new secretary	2,300	
Certificated advertising/ Affirmative Action	3,600	
Calculators	150	
Data Processing:		
Computer, Vocational Dean	2,400	
Foundation:		
Alumni Affairs	13,500	
	TOTAL	\$ 46,950

Student Affairs

Ranked Items 1-12	TOTAL \$ 48,250
	GRAND TOTAL \$514,250
	=====

During the discussion on Business Services requests, members referred to the #16. Houston plotter - blueprints (F&O) and questioned the need for this item since one already exists in the Theatre Arts inventory. Dr. Hanson responded that he would meet with that department to discuss the possibility of sharing the plotter.

The Chair reported that in the committee's discussions, questions were raised regarding the request by the Department of Earth and Planetary Sciences for a cargo truck. This request will be discussed further by the Vice President, Academic Affairs, Dr. Hanson and department representatives. It was also pointed out that the requests for classified and hourly (Lab) positions are recommended on a one-year-only basis. Subsequent years' funding would have to be from General Fund or other sources.

M/S/C Garey/Ringer Unanimous

To approve all of the 1987-88 Lottery Recommended Allocations submitted to the College Planning Committee.

Members expressed their satisfaction with the procedures used in the allocation of the 1987-88 lottery, noting that the process was completed efficiently and with unanimity. Dr. Hanson stated that the CPC Recommended Lottery Allocations, 1987-88, will be submitted to the President for his approval and subsequently to the Board of Trustees. Departments will be receiving guidelines from his office for requisitioning equipment purchases, and he reminded members that June 30, 1988, is the deadline for the expenditure of lottery allocations. Any unexpended funds will revert to the general fund.

ANNOUNCEMENTS

The Chair reminded members that the CPC retreat will be held on Friday, January 15, from 1:00 to 4:00 p.m. in A-218-C. The meeting will be chaired by President MacDougall. On Friday, January 22, at 2:00 p.m., the Council will convene in A-218 to review the recommendations from Academic Affairs and Student Services for 1988-89 certificated positions. The Chair recommended that the Council suspend its rules so that action can be taken at this meeting.


The meeting was adjourned at 4:00

jdm

cc: Dr. MacDougall
Deans
Department Chairs
Mr. Miller
Mr. Pickering
Dr. Ullom
CSEA Rep

SANTA BARBARA CITY COLLEGE

January 20, 1988

TO: College Planning Committee
FROM:  Romo, Vice President for Academic Affairs
RE: DCC Recommendations on Certificated Personnel Requests, 1988-89

The Division Chair Council, at its January 20 meeting, recommended the following rankings of certificated personnel requests, 1988-89:

<u>Department</u>	<u>Position</u>
1. Spanish	Replacement: J. Forsyth
2. FIRE	Replacement: A. Porter
3. Biological Sciences	Replacement: R. Profant
4. Music	Replacement: B. Harlow
5. Journalism	Replacement: R. Canton
6. PE/Health Education	Replacement: M. Dekker
7. English Comp & Lit	New
8. ADN	New

The Council recommended that these eight positions be considered as a unit and as the #1 Priority.

#2 Priority:

9. Essential Skills New

#3 Priority:

10. Library New Reference Librarian

#4 Priority:

11. ESL New

The Council endorsed the following recommendation:

That the council supports the principle that faculty positions for courses necessary to meet matriculation requirements be funded from matriculation to the extent possible, but in accordance with Division Chair Council rankings.

JR/jdm

cc: Dr. MacDougall
Deans
Department Chairs
Mr. Miller
Mr. Pickering
Dr. Ullom
CSEA Rep



Santa Barbara Community College District
Santa Barbara City College

721 Cliff Drive □ Santa Barbara, California 93109-9990 □ (805) 965-0581

TO: Vice President Lynda Fairly
 Vice President John Romo

FROM: Peter MacDougall *PM*

DATE: January 14, 1988

RE: CPC 1987-88 Lottery Recommendation

I have received the recommendations for 1987-88 lottery funds' allocations from the College Planning Council. I support the recommendations and intend to recommend these items to the Board for approval. That recommendation for approval to the Board of Trustees, however, will be based upon assumptions regarding the following items:

A. Personnel

Comp/Lit half-time interdepartmental secretary	\$ 5,000
Essential Skills Lab instructors	3,240
Mathematics - Two lab teaching assistants	2,525
Secretary 1/4 with English p-t	5,000
BOE LTAs	, 74
Counseling - Special Program Advisers	9,600
Clerical Support	<u>5,000</u>
	\$33,539

Expenditures for these items will be approved only if it is reasonably probable that 1988-89 matriculation funding is sufficient to continue the positions. We will meet to make that determination.

B. Other Personnel Items

Counseling - Articulation clerk	\$ 7,000
Secretarial assistance for Title V	6,000
BOE LTAs	<u>3,174</u>
	\$16,174

The articulation clerk and secretary for Title V are one-year expenditures for special projects (Title V curriculum revision and Project ASSIST). The LTAs for BOE will not be continued under lottery funding after the current year.

Vice President Lynda Fairly
Vice President John Romo
January 14, 1988
Page 2

C. Electronic Mail Implementation \$18,728

The project is approved in concept; however, implementation and approval of the expenditure will occur after the proposal has been reviewed by: ICPC, the administrative Data Processing Committee, CCCA director, and a final review with the Superintendent/President.

D. Possible Change

From: Houston Plotter - blueprints (F & O) \$ 5,000
To: Marque for entrance to the Garvin

The expenditure, if a change is proposed, will occur after a plan for a marque is proposed and reviewed by appropriate Board Subcommittees. Compliance with the City of Santa Barbara sign ordinance will also be sought.

E. Improvement of Classroom Facilities

One hundred thousand dollars (\$100,000) was proposed and \$50,000 was recommended. This is a top institutional priority. A review will be scheduled regarding progress made on previous classroom improvement proposals and further assessment on bringing all college classrooms to a minimum level of quality. This area will receive priority if the need continues to be present and additional funds are received or some funds are not expended as projected.

College departments, DCC, and CPC have done an excellent job in developing recommendations.

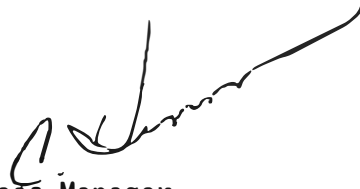
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cc: Dr. Bobgan
Dr. Hanson
Mr. Oroz

SANTA BARBARA CITY COLLEGE

BUSINESS SERVICES

MEMORANDUM - January 11, 1988
TO: College Planning Council
FROM: Charles L. Hanson, Business Manager
SUBJECT: 1987-88 LOTTERY RECOMMENDED ALLOCATIONS



On January 5, 1988, CPC received the ranked requests from divisions/ departments in the District. Following the presentations to CPC, J. Romo, L. Fairly, B. Miller and C. Hanson met on January 7 to prioritize the requests.

The summary of recommended allocations follows; refer to detail under each area using the color code.

Buff	I	- District-Wide	\$ 189,000
Blue	II	- Academic Affairs	177,745
Green	III	- Business Services	52,830
Gold	IV	- President's Area	46,950
Pink	V	- Student Affairs	<u>48,250</u>
			\$ 514,775

CLH:ba
Attachments
cc: President's Cabinet

Santa Barbara City College

BUSINESS SERVICES

DATE: January 11, 1988
 TO: College Planning Council
 FROM: Charles Hanson
 SUBJECT: 1987-88 Lottery Requests
 Updated District-Wide Needs
 (not prioritized or ranked)

A. Health and Safety	Request	Rec'mend	Acct Code
1. Bleacher tractor	5,000	5,000	
2. Eye-wash stations (hazardous substances)	15,000	15,000	
3. Ventilation - Scene Shop	10,000	10,000	
4. Building re-keying	12,000	0	
5. Exterior lighting - safety	13,500	13,500	
6. Exterior lighting - 120v retrofit	5,000	5,000	
7. Top all trees	12,000	0	
8. Repair walkways	10,000	10,000	
9. Automatic door opener	1,500	1,500	
10. Remove Brazilian pepper trees	1,000	0	
		60,000	
B. Utility Requirements			
1. Telephone cabling to West Campus	20,000	20,000	
2. Sewer line replacement	12,000	12,000	
3. Reclaimed water loop - West Campus	78,000	0	
4. Energy management - power supply	3,500	3,500	
5. Sprinklers - new/replacement	7,000	0	
6. Sound system - Campus Center	2,500	2,500	
7. Sewer line replacement	12,000	0	
8. Trash compactor	23,000	0	
9. Telephone system changes	2,000	0	
		38,000	
C. Improvements - Long-Range Development Plan			
1. Vista Points	18,000	0	
2. Coastal access and signs	5,000	0	
3. Modify entrance - West Campus	95,000	0	
4. Parking - Pershing Park	60,000	0	
5. Planting/erosion control - West Campus	42,000	0	
6. Modify entrance - East Campus	63,500	0	
		0	

D. Repairs and Improvements	Request	Rec'mend	Acct Code
1. Football field renovation	40,000	40,000	
2. Football field irrigation	20,000	0	
3. Campus signs	8,000	1,000	
4. Stadium - toilet plumbing	8,400	0	
5. Blinds - Campus Center	1,500	0	

		41,000	
 E. Campus/Building - Major Repairs and Improvements			
=====			
1. Renovation of classrooms	100,000	50,000	
2. Paint - Administration Bldg	110,000	0	
3. Paint - Wake Center	125,000	0	
4. Paint - Library		0	
5. Paint - Student Services	38,000	0	
6. La Playa Stadium bleachers	58,000	0	
7. Replace La Playa Press Box	75,000	0	
8. Add La Playa snack bar	40,000	0	

		50,000	
 F. Deferred Maintenance (1988-89)			
=====			
1. Reroof P. E. classrooms	15,000		
2. Re-work ducting in Drama/Music Bldg Rooms 152, 153 and restrooms	18,000		
3. Waterproof Campus Center deck	15,400		
4. Repair broken Library sewer lines	12,500		
5. Irrigation water reclamation project	65,000		
6. Paint exterior Wake Center	55,000		
7. Texture coat and seal Administration Bldg	120,000		
8. Texture coat and seal Library	35,000		
9. Tear down, clean and inspect boilers	12,000		
10. Replace lockers in Humanities Bldg	12,000		
11. Video inspect all sewer and storm drains	10,000		
 G. Major Construction			
=====			
1. LRC/Library			
2. Interdisciplinary Center (IDC)			
3. Student Services Center			
4. Secondary Effects			

	TOTAL	189,000	

CLH:ba
LOTUS:CPC87 - 1/11/87

SANTA BARBARA CITY COLLEGE

- ACADEMIC AFFAIRS

Priority I

REQUESTS FOR LOTTERY FUNDING 1987

	Requested	Recommended	Acctg Code
Business Education	10,050	10,050	
English	9,240	9,240	
Fine Arts	10,640	10,640	
Health Tech/Human Services	8,190	8,190	
Math/Computer Science	10,125	10,125	
Phys Ed/Athletics	10,050	10,050	
Science	10,277	10,277	
Social Sciences/Far Langua	9,900	9,900	
Technologies	10,074	10,074	
Instructional Support	50,671	50,671	
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DIVISIONS TOTAL	139,217	139,217	
Priority II			
Handed into CPC		38,528	
	237,322		
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SANTA BARBARA CITY COLLEGE
 ACADEMIC AFFAIRS
 LOTTERY REQUESTS BY DIVISION
 1987-88

DIV/DEPT	ITEM	REQUESTED	RECOMMENDED	ACCTG CODE
BUSINESS ED				
F.I/R.E.	Development of three mini courses	1,800		
H.R.C.	POS Cash Control System	2,250		
	Computer inventory Control hardware with linking to POS control systems	6,000		
	HRC Total		8,250	
BUSINESS ED TOTAL		\$10,050	\$10,050	
ENGLISH				
Comp/Lit	Half-time interdepartmental secretary	5,000	5,000	
	Comp/Lit Total	5,000	5,000	
Essential Skills	Lab Instructors for 10 hrs a week	3,240	3,240	
	Essn Skills Total	3,240	3,240	
E.S.L.	Software	800	800	
Journalism	1 Printer	1,000	1,000	
ENGLISH TOTAL		\$9,240	\$9,240	

DIV/DEPT	ITEM	REQUESTED	RECOMMENDED	ACCTG CODE
FINE ARTS				
Music	Lease purchase of new pianos, 5 years	2,440	2,440	
	Music Total	2,440	2,440	
Theatre Arts	Theatre Outreach to High Schools Program	3,200	3,200	
	Chicano Theatre Project	5,000	5,000	
	Theatre Arts Total	8,200	8,200	
FINE ARTS TOTAL		\$10,640	\$10,640	
 HEALTH TECHNOLOGY & HUMAN SERVICES				
ADN Dept	Window covering for A218 offices and conferences	1,000	1,000	
	Covered Bulletin Board in A218C	1,500	1,500	
	ADN Total	2,500	2,500	
Dental Assisting	Under-counter Refrigerator	200	200	
	Dent Asst Total	200	200	
Early Childhood Edu	Purchase of Hobart Sanitizing Dishwasher	2,150	2,150	
	Replacement of the twelve faucets	840	840	
	Early Childhood Ed Total	2,990	2,990	
Health Tech/Occ Sup.	Redesign storage area	1,000	1,000	
	Facilities renovations to correct safety hazards, better utilize space in the lab	1,000	1,000	
	Electric typewriter	500	500	
	Health Tech Total	2,500	2,500	
HEALTH TECHNOLOGY/HUMAN SERVICES TOTAL		\$8,190	\$8,190	

DIV/DEPT	ITEM	REQUESTED	RECOMMENDED	ACCTG CODE
MATHEMATICS & COMPUTER SCIENCE				
Mathematics	Two Lab Teaching Assistants	2,525	2,525	
	Secretary (1/4 of English part time)	5,000	5,000	
Mathematics Total		7,525	7,525	
Computer Science	Projection Screen	200	200	
	Projection system with overhead projector	1,200	1,200	
	Ethernet cards	1,200	1,200	
	Computer Science Total	2,600	2,600	
MATH/COMPUTER SCIENCE TOTAL		\$10,125	\$10,125	
PHYSICAL EDUCATION/ATHLETICS				
	Weight room	6,200	6,200	
	Pump, filter, heater	1,000	1,000	
	Chatillon Scale	600	600	
	Mounting Device for Video Monitor in PE 310	250	250	
	Athletic supplies	1,500	1,500	
	Typewriter for Secretary	500	500	
PE/ATHLETICS TOTAL		\$10,050	\$10,050	
SCIENCES				
Engineering & Physics	Upgrade the shop Room PS122	2,700	2,700	
Engineering/Physics Total		2,700	2,700	
Biological Sciences	Continue renovation of LSS 216	7,577	7,577	
Bio Sci Total		7,577	7,577	
Earth & Planetary Sci	Cargo truck #1 (H & S)		10,000	
DIVISION TOTAL		10,277	\$10,277	

DIV/DEPT	ITEM	REQUESTED	RECOMMENDED	ACCTS CODE
SOCIAL SCIENCES/FOREIGN LANGUAGES				
Anthropology & Soc.	Development of Anth & Sociology simulations	8,100	8,100	
	Establishment of soci. and anth data bases			
	Purchase of videocassettes for LAC	850	850	
	Anthro/Soc Total	8,950	8,950	
History	Basic maps for survey courses for Hist Dept	950	950	
	History Total	950	950	
SOCIAL SCIENCES/FOREIGN LANG TOTAL		\$9,900	\$9,900	
TECHNOLOGIES				
Automotive	Replace Lighting A109	4,500	4,500	
	Auto Total	4,500	4,500	
Bus Office Ed	Lab teaching assistants	3,174	3,174	
Marine Technology	To Develop A.S. Degree/Certificate Prog	2,400	2,400	
	Marine Tech Total	2,400	2,400	
TECHNOLOGY TOTAL		\$10,074	\$10,074	
INSTRUCTIONAL SUPPORT				
Library		32,776	32,776	
Word Processing Center		12,895	12,895	
Tutorial augmentation		5,000	5,000	
INSTRUCTIONAL SUPPORT TOTAL		\$50,671	\$50,671	

Lottery Requests - 1987-88

BUSINESS SERVICES DIVISION

Priority Ranking	Item (Department)	Request	Rec'mend	Acct Code
1	Half-ton truck w/utility box (F&O)	18,000	18,000	
2	Furniture/equipment, new positions	4,000	4,000	
3	Microcomputer, AT clone (Auxiliary)	2,000	2,000	
4	Secretarial/side chairs (4 ea) (Admin. Serv.)	1,000	1,000	
5	Radios - (3 Security, 6 Custodial)	4,050	4,050	
6	Electric cart (F&O)	2,500	2,500	
7	Cash register, 15-key, repl Stu. Fi., (Aux.)	1,800	1,800	
8	Small Equipment I (F&O)	4,000	4,000	
9	Terminal (Acctg)	1,200	1,200	
			=====	
			38,550	
10	Replacement office equip. (Acctg/Admin Serv)	1,340	1,340	
11	File cabinet repl., 4-dr. lat. (3) (Acctg)	1,440	1,440	
12	Small Equipment II (F&O)	4,000	4,000	
			=====	
			6,780	
13	Electric cart (F&O)	2,500	0	
14	Mini-blinds, Duplicating/Warehouse security (Admin. Serv.)	1,000	0	
15	Cash register, 30-key, repl Cashier's (Aux.)	2,500	2,500	
16	Houston plotter--blueprints (F&O)	5,000	5,000	
			=====	
			7,500	
17	Software (F&O)	870	0	
18	Table-top copier (F&O)	1,500	0	
19	Printer for Student Finance terminal (Acctg)	2,000	0	
			=====	
		60,700	52,830	

CLH:ba
 LOTUS:Prioritized Lottery - 1/11/87

Lottery Requests - 1987-88

PRESIDENT'S AREA

Priority Ranking	Item (Department)	Request	Rec'mend	Acct Code
1	Publications: Assistant Equipment	25,000	17,000 8,000	
2	Personnel: HP-150 for new secretary Certificated advertising/ Affirmative Action Calculators	2,300 3,600 150	2,300 3,600 150	
3	Data Processing: 2nd bay to Port Selector Computer, Vocational Dean	5,000	0 2,400	
4	Foundation for SBCC: Alumni Affairs Telemarketing	13,500 62,400	13,500 0	
			=====	
			46,950	

CLH:ba
 LOTUS:Lottery, President - 1/11/87

Lottery Requests - 1987-88

STUDENT AFFAIRS DIVISION

Priority Ranking	Item (Department)	Request	Rec'mend	Acct Code
1	Articulation clerk (Couns)	7,000	7,000	
2	Software maintenance agreement (Fi Aids)	850		
3	Special Program Advisors (Couns)	9,600	9,600	
4	Scannable drop rosters (Admissions) (Form/Software Development)	3,500	3,500	
5	Training (Fi Aids)	2,500	2,500	
6	Clerical support (Couns)	5,000	5,000	
7	Microfilming (Fi Aids)	1,500	1,500	
			=====	
			29,950	
8	Micros and printers, 4 (Couns)	10,000	10,000	
9	Security devices (Security)	2,000	2,000	
10	SBCC computerized grad check (Couns)	5,000	5,000	
11	Outreach materials (Couns)	200	200	
12	Software maintenance agreement (Fi Aids)	1,100	1,100	
			=====	
			18,300	
TOTAL			48,250	
13	Health Services computer (Couns)	2,500		
14	Hourly counselors (Couns)	3,000		
15	Equipment/Supplies (Athletics)	12,000		
16	Articulation Officer (Couns)	15,000		
17	IBM AT Clone/printer (Student Activities)	2,500		
18	Mini blinds (Stu Serv/Fi Aids/EOPS)	800		
19	SBCC Table Banners for Outreach (Couns)	125		
20	Equipment/Supplies (Athletics)	12,000		
21	LaserJet Printer (Cal-SOAP)	2,400		
22	Equipment/Supplies (Athletics)	10,750		
23	Study rooms (Student Senate)	5,000		
24	Digital sign board (Student Senate)	20,000		
25	Career Ed Identification/Work Experience Networking (Couns)	3,000		

SANTA BARBARA CITY COLLEGE
 DIVISION CHAIR COUNCIL
 ACADEMIC AFFAIRS, PRIORITY II
Second Round of Lottery Requests, 1987-88

<u>Department</u>	<u>Item</u>	<u>Request</u>	<u>Recommended</u>	<u>Acctg Code</u>
Instructional Support Academic Affairs	Secretarial assistance for Title V	6,000	6,000	
Instructional Support CAI	Electronic mail implementation and Telecom. training	18,728	18,728	
Instructional Support Library	Augmentation for computerized literature search OCLC cataloging project	5,000 2,500	5,000 2,500	
Sciences	Truck augmentation	5,000	5,000	
English Communication	Data Analysis and Record Keeping Software	<u>1,300</u>	<u>1,300</u>	
	TOTAL	38,528	38,528	
Fine Arts Theatre Arts	Marquee for entrance to Garvin Theatre complex	5,000		
Science Chemistry	Two gas chromatographs	8,000		
Business HRC	POS Cash Control System	7,000		
Instructional Support CAI	Scanner	12,000		
Instructional Support Faculty Enrichment	Funds for Classroom Research	5,000		
Computer Science	Purchase and install PC computer moniter system	5,500		
Physical Ed/Athletics Physical Ed	Underwater weight machine	5,000		
Instructional Support Faculty Enrichment	Consultants for Divisional Workshops	4,500		
Sciences	Renovation of LSG 216	<u>7,577</u>		
	TOTAL	98,105		