

**Santa Barbara City College
Continuing Education Division**

**Citizens' Advisory Council Meeting
October 21, 2010**

UPDATES

Continuing Education Website

<http://www.sbcc.edu/ce/>

We expanded our website in response to community members' input and feedback. This suggested they are interested in having more information posted on the Continuing Education website. It is important that the community have the information needed about our programs, State regulations and expectations, and new developments. We hope the improvements to the website will facilitate communication and outreach to our community.

Please visit our website for updates and information regarding:

- Brief History of Continuing Education
- News and Events
- Responses to Community Questions (Q & A) – we constantly update and expand this section. If you have any questions you feel should be added with the associated response, please contact Dr. Arellano (orarellano@sbcc.edu)
- State Support, Funding Categories and Criteria for Non-Credit
- Recent Information from California Community College Chancellor's Office
- Citizens' Advisory Council
- Student Services
- Scholarship Information
- Schedule of Classes
- Letter from Assemblyman Pedro Nava

Consultation/Participatory Governance

During the past months, Continuing Education has had numerous discussions and meetings with students, staff, and faculty and engaged in extensive participatory governance. Continuing Education is fully committed to enhancing dialogue and use the consultation process. For example, the following groups/workshops/meetings have provided venues for input regarding course offerings, policies and procedures, curriculum development and revisions, course outline modifications, etc.

- 1) CE Consultation Council
 - Two faculty
 - Two students
 - Two classified staff
 - One classified manager
 - Two certificated administrators
 - Vice-President- Chair (non-voting)
- 2) Faculty Consultation Group
 - CE Instructor Association (CEIA) Co-Presidents

- Four directors
 - Dean
 - Vice-President
- 3) Continuing Education Students
 - 5) Fall Faculty In-Service
 - 6) Curriculum Workshops with Faculty
 - 7) Director Meetings
 - 8) Scholarship Committee
 - 9) Hiring Committees

Scholarship Program

Thanks to donors from the community, Continuing Education is still able to offer some classes not eligible for state funding free to students. Scholarships are also available for the winter 2011 term to assist students with tuition for tuition-based classes.

The scholarship selection committee is composed of two student representatives, two members of the Citizens' Advisory Council, a Foundation for SBCC representative, faculty member, and two Continuing Education staff members.

Ofelia R. Arellano, Vice-President/Chair (non-voting member)
 Gretchen Hewlett, Foundation for SBCC
 Marianne Kugler, Student
 Barbara Loebman, Faculty
 Francisco Martin Del Campo, Director (technical support)
 Carlos Martinez, Student
 Lee Moldaver, Citizens' Advisory Council
 Carol Saucedo, Citizens' Advisory Council

The Scholarship Committee will give priority to students who wish to enroll in tuition-based classes that are health-related, life/social enrichment, or needed due to special circumstances. The scholarship is for the tuition, not for materials fees.

We want to thank the members of the Citizens' Advisory Council who are giving their time, very useful input, and support to this new initiative to assist an increasing number of students needing financial assistance.

Scholarship timelines

October 15 – Application period began
 October 29 – Scholarship application deadline
 November 12 – Scholarship Committee selects scholarship recipients
 November 15 – Scholarship recipients notified
 December 6 -10 – First week of registration
 January 10, 2011 – Winter 2011 term begins

For more information, please visit:

http://www.sbcc.edu/adulted/news_and_events_folder/scholarships-winter-2011.php

2010-2011 Course Offerings

- SBCC offers a strong program of lifelong learning that is affordable and accessible to the community. Lifelong learning is part of SBCC's mission.
- In spite of a ten percent (10%) cut in State funding for the college over the past two years and increased scrutiny from the State, SBCC continues to offer about 2,000 adult education classes in 2010-11. Eighty-five percent, (85%) of the continuing education, classes offered are state-supported and tuition free to students.
- Education programs for older adults (55 and over) continue to be open to all adults and include classes in art, crafts, literature, music, finance, psychology and communication. Forty-six percent (46%) of the 600 adult education classes offered in the fall 2010 term are in the older adult category. Continuing Education also offers classes in parent education, family and consumer services, short-term vocational programs, health and safety, English as a Second Language, Citizenship, Adult High School and GED.
- To round out the program of state-supported classes, we also offer recreational, community education classes at reasonable tuition fees. Only 20 additional classes became fee-based in spring 2010. Continuing Education has had fee-based classes for many years. The fee recovers only the direct costs of the classes. The college subsidizes the indirect costs.
- SBCC's Continuing Education Program is the seventh largest among all 112 California Community Colleges. Many community colleges do not offer state-supported non-credit classes or offer only tuition-based, community service classes.
- Short classes lasting only a few sessions (ineligible for state funding) have been included in the tuition-based programs. Tuition for classes offered for the full 10-week term average between \$40 - \$80.
- The total number of Continuing Education classes offered in 2009-10 remained high at 2,205 total class sections. In 2010-11, we will offer approximately 2,000 class sections, of which 85% are state-supported and tuition-free to students.

For a comprehensive analysis and review of all aspects of the Continuing Education Division, we invite you to read the material discussed at two consecutive Board Study Sessions available at:

<http://www.sbcc.edu/boardoftrustees/files/bot2010agendas/9-9-10%20attachments.pdf>

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Grants/Donations

Students, faculty, staff and community members have held fundraising events to support our programs. Continuing Education has received significant contributions including \$2,000 from Allergan, Inc. and \$25,000 from the Amgen Foundation for the Health Care Interpreter Program; \$10,000 from the Institute for Mexicans Abroad (IME)/University of California Berkeley scholarship program; \$1,350 for Computers in Our Future; and \$6,000 from Wells Fargo Bank to assist with the Community Education Center outreach program.

Continuing Education continues to receive a Workforce Investment Act federal grant of \$470,000 per year to support ESL and Adult Basic Education programs. Another grant allowed for the development of a new Medical Assistant Certificate Program, and private donations helped ensure that exercise and movement classes for older adults remained tuition free this fall. The State Chancellor's Office April 2010 communication to all community colleges confirmed that the State no longer supports these classes.

Mind and Supermind

Over 300 people attended our Mind-Supermind Fall 2010 lecture at the Wake Center featuring Dr. Stephen Aizenstat, founding president of Pacifica Graduate Institute, author, psychotherapists, professor and dream specialist.

Thanks to the generosity of private donors, we were able to continue this popular program free of charge. We will be seeking donations to continue to support this program.

Recognition

The Mexican Consulate honored SBCC's Community Education Center as the Community Organization of the Year at a special event on September 15 at the Oxnard Performing Arts Center. The annual award recognizes an educational institution for its outstanding role in working with the local community.

Faculty Excellence Awards 2010-2011

SBCC honored the following Continuing Education faculty for their service and contributions to students and colleagues.

Bonnie Blakely (CE Adjunct, Foreign Language and ESL)

Angela Marie Warren (SBCC Transfer Center Counselor/CE Adjunct Counselor)

Student Organization Interest

Community interest in Continuing Education has never been greater and students want to take a more proactive role in the future of Continuing Education. This has ranged from students organizing talent shows and fundraisers to two student groups requesting formal recognition. The College has been responsive to this increased interest. Continuing Education students are participating in the Consultation Council, Scholarship Committee, and have participated in hiring committees.

Some students in Continuing Education have formed two different groups: Associated Continuing Education Students (ACES), and the Continuing Education Student Council. The College has assigned advisors to each group.

At two Board Study Sessions and a regular Board Meeting during the months of September and October, the Board of Trustees discussed the possibility of establishing and recognizing a Student Body Association or an informal student council for Continuing Education. The consensus is to establish a workgroup composed of Continuing Education students, college administrators, faculty and staff to propose to the Board options for the structure of an informal student council or a formal student body association.

For additional information on this topic, please see materials discussed by the Board of Trustees available on the college web site at:
<http://www.sbccc.edu/boardoftrustees/files/bot2010agendas/101410%20AgMinAttach.pdf>

Parent Child Workshop Update

During the past year and half, SBCC administration had numerous meetings, discussions and consultation with the CE faculty teaching parent education classes at the four Parent Child Workshops (PCWs), PCWs' parent boards, and their legal counsel. SBCC developed, for the first time, an agreement with each PCW that delineates the roles and responsibilities of SBCC and each of the four PCWs.

We are working with faculty teaching at the four PCWs regarding the two parent education classes recently denied by the California Community College Chancellor's Office. We are establishing dialogue with the State Chancellor's Office to review requirements to re-submit the two classes to meet state requirements for funding under the Parent Education category.

For an extensive analysis of the relationship between SBCC and the four PCWs please see material discussed at the April 8, 2010 Board of Trustees Study Session
<http://www.sbccc.edu/boardoftrustees/files/bot2010agendas/4810specmtgattach.pdf>

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Adult Education Trust Account

The Adult Education Trust Fund is a combination of donations to various programs or classes and a balance of \$927,621 from a fund formerly known as Student Body Fund. Continuing Education acquired the former Student Body Fund, an unrestricted fund, over many years through a portion of optional lab fees and tuition fees for the sole purpose of supporting Continuing Education. Previous expenditures from this fund included facility upgrades, equipment purchases, instructional supplies and other purchases to support CE programs and services. This is one-time money because the college no longer has optional lab fees and does not levy a percentage from the tuition charged in tuition-based classes. Once spent, the balance of \$927,621 will end. Based on input received from faculty, students and staff, current proposals for utilizing these funds include:

- (1) Utilize the funds for scholarships, faculty staff development, and staff development; subsidize Mind and Supermind, faculty stipends for curriculum review, technology and facility upgrades, and contingency fund.
- (2) Do not expend the funds; use for emergencies only.
- (3) Create an endowment and only use the interest each year to support instructional programs and services.

We are interested in your input and thoughts regarding the utilization of this one-time money. Please come prepared to discuss and provide us with your input. We are seeking to build consensus as to the best ways to utilize this money to benefit Continuing Education students and programs.

Facility Improvements (Measure V and other funding sources)

- Resurfaced Wake Center parking
- Energy management system
- Technology upgrades
- Emergency telephones at Wake and Schott Centers