

## Department Requirements (Total Department Units: 36)

<i>2011-12 Course No.</i>	<i>Previous Course No.</i>	<i>Title</i>	<i>Units</i>	<i>Institution &amp; Course No.</i>	<i>Grade</i>	<i>Units (s/q)</i>	<i>Term</i>
The following reflects the recommended sequence of courses:							
• COMP 101	..... (COMAP 101/OIS 142)	.. Introduction to Computer Applications	.....4.0	_____	_____	_____	_____
• HIT 135*	..... (HT 135)	..... Basic Medical Terminology	.....3.0	_____	_____	_____	_____
• BMS 146*	..... (BIOMD 146)	..... Human Form and Function	.....3.0	_____	_____	_____	_____
• HIT 101	..... (none)	..... Intro. to Health Information Management	.....3.0	_____	_____	_____	_____
• HIT 102	..... (none)	..... Legal Aspects of Health Care	.....3.0	_____	_____	_____	_____
• HIT 204	..... (HT 204)	..... Basic Pathophysiology	.....3.0	_____	_____	_____	_____
• HIT 200*	..... (none)	..... ICD-9-CM Coding	.....3.0	_____	_____	_____	_____
• HIT 201	..... (HT 201)	..... Pharmacology for Allied Health	.....2.0	_____	_____	_____	_____
• HIT 210	..... (none)	..... CPT Procedural Coding	.....3.0	_____	_____	_____	_____
• HIT 255+	..... (none)	..... Medical Insurance & Reimbursement	.....4.0	_____	_____	_____	_____
• HIT 205	..... (none)	..... Advanced Coding Applications	.....4.0	_____	_____	_____	_____
• HIT 280#	..... (none)	..... Medical Coding Practicum	.....1.0	_____	_____	_____	_____

\* HIT 101, 135 AND BMS 146 are prerequisites to HIT 200.

+ HIT 150 plus HIT 250 will also satisfy this requirement.

# All other HIT classes must be completed before HIT 280 is begun.

**Certificate of Achievement Requirements:** Complete all department requirements for the certificate with a “C” or better in each course. Candidates for a Certificate of Achievement are required to complete at least 20% of the department requirements through SBCC. Pass/no Pass grading is not permitted in those courses needed to fulfill department requirements.

### Additional Program Information

For further information, contact the Counseling Center, 965-0581, Ext. 2285, or Denise Harrison, Department Chair at [dcharrison1@sbcc.edu](mailto:dcharrison1@sbcc.edu). Check your certificate progress with DARS U-Achieve at [www.sbcc.edu/DARS](http://www.sbcc.edu/DARS).

**Programs of Study (In alphabetical order)**

Accounting (AS)  
 Accounting/Assistant Bookkeeper I-IV [I-III (D); IV (C)]  
 Accounting Information Systems I-III (SCA)  
 Acute Care CNA (SCA)  
 Administration of Justice (AA/AS/C) – 3 emph. available for AS & C, 1 for AA  
 Advanced Studies in Alcohol and Drug Counseling (SCA)  
 Alcohol and Drug Counseling (AA/C)  
 Animation (AA/C)  
 Anthropology (AA)  
 Applied Photography (AA/C)  
 Art (AA) - 2 emphases available  
 Associate Child Care Teacher (C)  
 Automotive Services & Technology (AS/C)

---

Baking and Pastry (SCA)  
 Biological Sciences (AA)  
 Bio-Medical Sciences (D)  
 Black Studies (AA)  
 Bookkeeping (SCA)  
 Business Admin. (AA/C/SCA) – 3 emphases available for AA, 2 for C, 2 for SCA  
 Business Communications (SCA)

---

Cancer Information Management (AS/C)  
 Certified Nursing Assistant (SCA)  
 Chemistry (AA)  
 Chicano Studies (AA)  
 Cisco Networking Associate (SCA)  
 Cisco Networking Professional (SCA)  
 Commercial Diving (SCA)  
 Commercial Music (C)  
 Communication (AA) - 2 emphases available  
 Computer App. & Office Managem. (AS/C) - 2 emphases available  
 Computer Information Systems (AS) – Emph. in System Administration available  
 Computer Network Engineering (AS/C)  
 Computer Networking Technology (SCA)  
 Computer Proficiency Online (SCA)  
 Computer Science (AS/C)  
 Cosmetology (AS/C)  
 Creative Writing (C) – 2 emphases available  
 Culinary Arts (AS/C)

---

Database Programming and Applications Development (C)  
 Diagnostic Medical Sonography (C)  
 Digital Darkroom and Color Management for RGB (SCA)  
 Diversity Issues in ECE (C)  
 Drafting/CAD (AS/C)

---

Early Childhood Education (AS/C)  
 Economics (AA)  
 Emergency Medical Technician/Basic (SCA)  
 Engineering (AA/AS)  
 English (AA)  
 Entrepreneurship (SCA) – 3 emphases available  
 Environmental Horticulture (AS/C) - 4 emphases available for AS, 1 for C  
 Environmental Studies (AA)  
 Esthetician (SCA) – 2 levels available  
 Ethnic Studies (AA)

---

Film Production (AA)  
 Film Studies (AA)  
 Finance (AA/C)  
 French (AA)

---

Game Design (D)  
 Geography (AA)  
 Geological Sciences (AA)  
 Global Studies (AA)  
 Graphic Design & Photography – Graphic Design Concentration (AA/C)  
 Graphic Design (C)  
 Great Books Curriculum (D)

---

Health Care IT Workforce Training (SCA)  
 Health Information Technology (AS)  
 Help Desk and Desktop Support (SCA) – 2 levels available

History (AA)  
 Home Health Aide (SCA)  
 Honors (C/C with highest honors) – 2 emphases available  
 Hospitality (AS/C)  
 Hospitality Operations Specialist (SCA)  
 Human Resource Hospitality Specialist (SCA)

---

Infant/Toddler Development (C)  
 Information Technology Management (SCA)  
 Interior Design (AA/C)  
 International Business (AA/C)  
 International Marketing Communication (SCA)  
 Introduction to Teaching English as a Foreign Language (SCA)

---

Journalism (AA/C) – 3 emphases available

---

Landscape Operations (SCA)  
 Law & Society (AA) - Emphasis in Criminal Justice available  
 Liberal Arts & Sciences (AA) – 4 emphasis available  
 Liberal Studies (AA) – Emphasis in Education

---

Manicure (SCA)  
 Marine Diving Technician (AS/C)  
 Marine Science (D)  
 Marketing (AA/C)  
 Mathematics (AA)  
 Media Arts (AA/C)  
 Media Design and Development (SCA)  
 Medical Coding Specialist (C)  
 Microsoft Office Development (SCA)  
 Microsoft SQL Server Database Administration (SCA)  
 Microsoft Windows System Administration and Security (SCA)  
 Middle East Studies (AA)  
 Mobile Application Developer (SCA)  
 Mobile Device Administration (SCA)  
 Mobile Media Core (SCA)  
 Music (AA/D)

---

Native American Studies (AA)  
 Natural History (AA/D)  
 Nursing - ADN (AS)

---

Office Assistant (SCA)

---

PC Support/Network Management (C)  
 Personal Chef Training (SCA)  
 Philosophy (AA)  
 Photo Design (SCA) – 3 awards available  
 Physical Education (AA) - 3 emphases available  
 Physics (AA/AS)  
 Political Science (AA)  
 Post-Professional Practice in ADC (C)  
 Print and Color Management for CMYK (SCA)  
 Psychology (AA)

---

Radiography (AS)  
 Real Estate (AS/C)

---

Sales and Marketing (SCA)  
 School-Age Care (C)  
 Sociology (AA)  
 Spanish (AA)  
 Sustainable Horticulture (SCA)

---

Technical Writing (SCA)  
 Theatre Arts (AA) - 3 emphases available and 1 department award  
 Transfer – CSU General Education Breadth Pattern (C)  
 Transfer – IGETC (C)

---

Virtualization System Administration (SCA)  
 Vocational Nursing (AS/C)

---

Water Science (C) - 4 options available  
 Web Journalism (SCA)  
 Web Marketing and Media Design (SCA)  
 Web Programming (SCA)  
 Web Server Administration (SCA)



Santa Barbara City College

# Medical Coding Specialist

2011-12

## Certificate of Achievement in Medical Coding Specialist

The Medical Coding Specialist Certificate Program will train and educate students to:

- Abstract health data from medical records, assign a code to each diagnosis and procedure documented in the patient’s record.
- Demonstrate competence in the use of computerized encoders and groupers.
- Explain the relationship between accurate coding and reimbursement.
- Design and implement a coding monitoring program to ensure coding quality and reduce fraud and abuse.
- Prepare a casemix analysis for health care facilities/providers.
- Apply ethical coding principles.

## Careers in Medical Coding Specialist

Consult the Health Information Technology department for information on careers as a Medical Coding Specialist.

***SBCC: Your Open Door to Educational Excellence***

**Key:** (AA)=Associate in Arts; (AS)=Associate in Science; (C)=Certificate of Achievement; (D)=Department Award; (SCA)= Skills Competency Award