

Department Requirements (Total Department Units: 26)

| <i>2011-12 Course No.</i> | <i>Previous Course No.</i> | <i>Title</i> <small>applies to SBCC GE areas</small> | <i>Units</i> | <i>Institution & Course No.</i> | <i>Grade</i> | <i>Units (s/q)</i> | <i>Term</i> |
|-------------------------------|--------------------------------|--|--------------|---|--------------|------------------------|-------------|
| • ACCT 230* | (none) | Financial Accounting | 5.0 | | | | |
| • ACCT 240* | (none) | Managerial Accounting | 4.0 | | | | |
| • BLAW 101 | (BULAW 101/1) | Business Law OR | 4.0 | | | | |
| BLAW 110 | (BULAW 110) | Legal Environment of Business | 4.0 | | | | |
| • BUS 101 | (BUSAD 101/1) | Introduction to Business ^B | 3.0 | | | | |
| • CIS 101 | (none) | Intro. to Computers and Info. Systems ^{D2} | 4.0 | | | | |
| • ECON 101 | (2) | Microeconomics ^B | 3.0 | | | | |
| • ECON 102 | (1) | Macroeconomics ^B | 3.0 | | | | |

Optional:

- BUS 290 (BUSAD 290/199AB/61AB) .. Work Experience in Business Admin..... 1-4

* ACCT 1(210) and 2 (220) will also satisfy these requirements.

NOTE: Students who have no business background are encouraged to enroll in introductory courses such as MGMT 101(1), MKT 101(1), or FIN 101 (1). These courses are elective in nature and will transfer to California State Universities as such. However, they will **not**, in all probability, transfer as specific course equivalents. They will not transfer to any University of California campus.

Associate Degree Graduation Requirements: (1) Complete all department requirements with a “C” or better in each course. Candidates for an Associate Degree are also required to complete at least 20% of the department requirements through SBCC. Pass/No Pass grading is not permitted in those courses needed to fulfill department requirements; (2) Complete at least 18 units of General Education Requirements ([Areas A-D](#) of the SBCC General Education pattern); (3) Complete the SBCC Institutional Requirements ([Area E](#)); (4) Complete the Information Competency Requirement ([Area F](#)); (5) Complete a total of 60 degree-applicable units (SBCC courses numbered 100 and higher); (6) Maintain a cumulative GPA of 2.0 or better in all units attempted at SBCC; (7) Maintain a cumulative GPA of 2.0 or better in all college units attempted; and (8) Candidates for an Associate Degree are required to complete 15 units through SBCC.

Additional Program Information

For further information, contact the Counseling Center, 965-0581, Ext. 2285, or Bonnie Chávez, Department Chair, 965-0581, Ext. 2508. Check your degree progress with DARS U-Achieve at www.sbcc.edu/DARS.

SBCC AA/AS Degree Graduation Requirements (Must complete I, II, III and IV below)

| I. General Education, Institutional & Information Competency (Institution & Course Number) | Grade | Units (s/q) | Term |
|--|-------|-------------|------|
| A-D. General Education Requirements** | | | |
| A. Natural Sciences with Lab | | | |
| B. Social and Behavioral Science | | | |
| C. Humanities | | | |
| D. Language and Rationality | | | |
| D-1. English Composition | | | |
| D-2. Communication and Analytical Thinking | | | |
| E. SBCC Institutional Requirements** | | | |
| E-1. Mathematics | | | |
| <i>Plus complete three out of the four areas listed below (E-2 through E-5)</i> | | | |
| E-2. American Institutions | | | |
| E-3. Physical Education/Health Education | | | |
| E-4. Oral Communication | | | |
| E-5. Multicultural/Gender Studies | | | |
| F. Information Competency Requirement** | | | |

**For specific course, unit, grade and other graduation requirements see the General Education, Institutional and Information Competency Requirements handout available in the Counseling department or visit <http://www.sbccc.edu/apply/files/gereq.pdf>

II. Unit and Grade Point Average Requirements: Refer to Graduation Requirements on the other side of this document.

| | <i>Total Semester Units Attempted</i> | <i>Total Semester Units Completed</i> | <i>Grade Points</i> | <i>GPA</i> |
|----------|---------------------------------------|---------------------------------------|---------------------|------------|
| SBCC | | | | |
| Transfer | | | | |
| Total | | | | |

III. Residency Requirements: 1) 15 units completed through SBCC? Yes No
 2) 20% of Department Requirements completed through SBCC? Yes No

IV. Department Requirements: Refer to the other side of this document for a list of required courses. Were all department requirements completed with a "C" or higher in each course? Yes No

Waivers/Substitutions: _____

Counselor Comments: _____

Student's Name: _____ Student ID: K _____

Counselor's Name: _____ Code: _____ Date: _____



Santa Barbara City College

**Business Administration:
Pre-Transfer**

2011-12

**Associate in Arts Degree in
Business Administration: Pre-Transfer**

The Business Administration: Pre-Transfer program specifically provides basic tools courses i.e. lower division fundamental courses for the business student who plans to transfer to most four-year colleges or universities. The curriculum includes the core elements and a comprehensive set of competence objectives which are prerequisites for upper division business courses. Successful completion of the program does not guarantee transfer, but may speed up progress through the four-year degree process. The curriculum targets the following personal skills which are woven into courses throughout the curriculum: communication, teamwork, international perspectives, critical thinking and adapting to change. The Business Administration: Pre-Transfer major emphasizes the basic business competencies with less focus on specialization. Students are free to concentrate in special business careers and behaviors that will help them with entry into business or to reposition their careers by enrolling in Business Administration programs and courses which emphasize management, small business management, finance, and marketing.

Careers in Business Administration

The Business Division at Santa Barbara City College offers opportunities to explore and prepare for many different types of careers in business. Some examples of employment are: wholesaling, retailing and manufacturing industries, service organizations, health care, schools, hotels, restaurants, banks, and research firms. All require personnel with some business and management skills. Technological changes, such as computer operations and creative financing, have demanded that employees have an even broader business background than only a few years ago.

***SBCC: Your Open Door to
Educational Excellence***