



Establishing Residency at SBCC

Do I want to establish residency in CA?

- **This is a question to discuss with your family, as there may be financial considerations.**
 - Do you plan to transfer back to the state you moved here from?
 - Do your parents claim you on their tax returns?

Do I automatically become a resident after being in CA for one year and one day?

- **No.** You must submit a Student and notarized Parent Affidavit for residency reclassification plus documented proof that you have met the conditions required for becoming a CA resident.

What is required to become a resident for the purpose of tuition at SBCC?

- **Physical presence**
 - Proof that you have been living continuously in CA for one year and one day prior to the first day of the semester.
 - Proof: rental or lease agreement
 - Please note that there may be additional considerations if you are a visa holder. Please contact us to discuss your situation.
- **Intent to make CA your only residence.** Bring all the items listed below that pertain to your situation. Some items demonstrating intent include but are not limited to the following:
 - CA voter registration
 - CA driver's license
 - CA automobile registration
 - Bank account with CA permanent address
 - Selective Service Registration with CA permanent address
 - CA State Income Taxes
 - U.S. Federal Income Taxes filed with CA permanent address
 - W-2 forms with CA permanent address

Note: *It is important to begin taking the necessary steps to establish CA residency early. Doing all of the above the week before the semester in which you wish to be considered a resident may weaken the strength of your case.*

- **Financial Independence**
 - You may not be claimed on your parent's (or any other non CA resident's) tax return for the immediately preceding calendar year.
 - You may not have received more than \$750 in financial assistance from your parents or lived in their home for more than 6 weeks in the previous calendar year.

Note: Each individual's situation is unique and will be reviewed as such.

- For summer and fall semesters you will be required to provide a copy of your parent's tax return and the notarized Parent Affidavit stating the above conditions as part of your petition for residency reclassification.
- For spring semester you will be required to provide the notarized Parent Affidavit stating the above conditions as part of your Petition for Residency Reclassification. Parent's tax return for the previous calendar year will be required prior to registration for the next summer or fall semester.

Where are the residency reclassification forms?

- Residency reclassification forms are available online at www.sbccc.edu/residency and at Student Services, Admissions & Records Window 5 during business hours.

When should I complete my residency reclassification?

- It is highly recommended you submit your reclassification before your registration appointment.
- Your reclassification appointment must be **no later than the Monday prior to the first day of the semester.**

What do I do when I am ready to submit my residency reclassification forms and documentation?

- Make an appointment with our Residency Reclassification representative at aguilar@sbccc.edu or (805) 965-0581 ext. 5151.
- Bring your completed affidavits and supporting documentation to show proof of your physical presence in California, your intent to make California your only residence, and your financial independence to your appointment.
- Appointment hours are between 9:00 a.m. and 4:00 p.m., Monday – Thursday and between 9:00 a.m. and 12:00 p.m. on Friday.

What if I don't have all my documentation?

- Your reclassification may be delayed which could affect your class registration and fee payments.

If I am a resident for the purpose of tuition at SBCC, will I automatically be considered a resident at another college or university in CA?

- Not necessarily. Please reference the admissions website of the college in question to view its requirements.

What do I do if I have questions about residency?

- Go to www.sbccc.edu/residency
- Forms are also available at www.sbccc.edu/residency
- Review the SBCC College Catalog section concerning residency.
- Contact our Residency Reclassification representative at aguilar@sbccc.edu or (805) 965-0581 Ext. 5151 or Angela Summerson, Supervisor, Admissions & Records at summerson@sbccc.edu or (805) 965-0581 Ext. 2351.

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