

Academic Senate
MINUTES
October 6, 2004
3:00 p.m. – BC 214

Members Present: Blake Barron, Barbara Bell, Jim Chesher, Esther Frankel, Jack Friedlander, Tom Garey, Peter Haslund (Chair), Mary Lawson, Tom Mahoney, Kathy Molloy, Kim Monda, Elida Moreno, Kathy O'Connor, Peter Rojas, Jan Schultz, Sheri Shields, Laura Welby

Member Absent: Susan Broderick

Guests: James Carter, Tracy Chamberlin, *The Channels*, Petra Malinova

1.0 CALL TO ORDER

1.1 Approval of Minutes September 22, 2004

Minutes approved as corrected.

1.2 Approval of the Agenda – approved.

2.0 INFORMATION (Announcements, Communications)

2.1 Welcome to new member of Academic Senate

Newly elected adjunct faculty representative Senator Marcy Moore was introduced.

2.2 Revised Academic Senate Meeting Schedule

An adjusted meeting schedule was distributed. Steering and regular meeting dates were switched during October to reduce the four consecutive meetings in November to three. This revised calendar also allows for a Steering committee meeting just prior to Senate hearings on new/replacement hires.

2.3 California Performance Review Analysis of Chapter 3

The information item was for the Senators' review. This will be placed on the next agenda as a discussion item in preparation for the State Senate Fall Plenary Session.

2.4 Petra Malinova from the Associated Student Senate was introduced as the new student representative to the Academic Senate.

3.0 HEARING/DISCUSSION

3.1 Retreat Reflections

A list of Senate priorities generated from the August 24, 2004 retreat was distributed and briefly reviewed as to the status of each priority.

Items:

- Items 1, 2, 6, 8, 13 (grievance policy, faculty evaluation issues, job description student ethics) – A.P. to review existing policies
- Item 3 (faculty load) – Peter Naylor to review
- Items 4, 5 (under-prepared students, evening support) – ongoing efforts by EVP
- Items 7, 10 (class scheduling, committee structure) – reports from summer work groups in progress
- Item 8 (diversity) – John Romo has agreed to allocate 15 hours per week worth of funds for a coordinator to promote cultural awareness throughout the campus. Senator Elida Moreno reported on the work of an Ad Hoc committee of faculty, staff and students who made recommendations on this issue.
- Item 9 (SLOs) – a pilot project is in place

- Item 11 (measuring administrative costs) -CPC to review
- Item 12 (classroom conditions) – EVP suggested creation of a master list, including a minimum conditions checklist. Sub-par conditions should be reported to department chairs, with area deans confirming and coordinating.
- Item 12 (classroom availability) – EVP suggested that 4, 5, or 6 contact-hour classes be scheduled with meeting times that include Fridays, with a minimum of 15% of all classes meeting on Friday.
- Item 14 (information competency) – CAC to present recommendation(s) to Deans, Senate committees and Academic Senate.

3.2 Status of Academic Calendar: a focus on “Option 4”

Based on feedback from P&R and the Academic Senate, academic calendar option 4 2004/ 05 is the preferred choice.

Issues remaining to be resolved:

- *February Holidays:* The Monday, February 20 holiday is required. Remaining options are: offer two 3-day holidays in February (2/10&2/20) or one 4-day holiday (2/17-2/20). The current SB school district calendar uses the 4-day option. A straw vote was taken, with 9 votes for one 4-day and 1 vote for two 3-day
- *Spring break:* Scheduled dates are based on the proposed SB School District calendar.
- *Summer session, 2006:* The proposed calendar for the SB school district lists graduation on June 7, making a June 12 start date the earliest option. Based on feedback the EVP has received, he prefers this option over the 6/19 date listed in Option 4. The EVP also outlined the advantages of an 8-week summer session, including increased ease in scheduling classrooms, increased ability for students to register for more than one class, and increased success rates in some classes. He noted that the 8-week summer calendar does not preclude offering 6-week summer classes.

Comments/discussion:

- It was noted that the SB school district calendar may not have been officially approved yet. Agreement on our calendar should wait until the school district has approved their calendar.
- Many departments may prefer a 6-week summer session for the traditional 3-unit courses, which would interfere with scheduling block start/stop times.
- Moving spring break could have a serious impact on the scheduling of sporting events, theatre productions, and possibly other functions of the college.

The EVP will review the status of the SB School District calendar and the comments received, and present a revised calendar to the Senate membership prior to the next meeting, so that it could potentially be listed as an action item on the next Senate agenda.

3.3 Request from Sabbatical Leave Committee

M/S/C To move Sabbatical Leave recommendation item to Action (Mahoney/Molloy)
Unanimous

3.4 Recommend revision of TLU compensation for Committee Chairs to 1 TLU

Rationale: The TLU's are now available, and this additional compensation not only rewards the committee chairs' current efforts, but will hopefully stimulate future efforts in working toward our common goals.

Request: Provide senators with TLU distribution information.

4.0 ACTION

4.1 Policy Change for District Policy 1900: Final language approval
(not ready – scheduled for next meeting)

4.2 Request from Sabbatical Leave Committee

M/S/C To agree to the recommendation from the Sabbatical Leave Committee and approve Mimi Muraoka's revised Sabbatical Project for Spring 2005.

5.0 REPORTS

5.1 President's Report

5.1.1 Meeting with Isla Vista Action Group – an example of their concerns

Arrest statistics and a letter from the Isla Vista Foot Patrol were distributed.

The discussion focused on what type of events SBCC has planned to promote a sober and safe Halloween.

The Student Senate President reported that they are actively promoting events on campus for that weekend, and are also proposing activities to enhance student life on campus. Once the cyber-center/campus center up-grades are completed, more activities on Friday and Saturday evenings are anticipated.

5.1.2 Faculty, administrators and staff that have/will be invited to participate on the workgroup to develop the college's Student Equity Plan

The Board of Governors has set a deadline of January 31, 2005 for all colleges to submit their Student Equity Plan.

The Student Equity Plan work group will meet Tuesday afternoons at 3:30 p.m. in the Bookstore Conference Room. A proposed list of participants was distributed.

The plan/expectations of the group should include:

1. The implementation of each student success indicator:
 - a. Access
 - b. Course Completion
 - c. ESL and Basic Skills Completion
 - d. Degree and Certificate Completion
 - e. Transfer
2. The policies, activities, and procedures related to student equity
3. Strategies on how constituents are affected by the various activities/programs implemented to provide equal opportunity for the following students: American Indians or Alaskan natives, Asian or Pacific Islanders, Blacks, Hispanics, Whites, men, women, and persons with disabilities.

Suggestion: A representative from the vocational area should be included in the list of participants.

5.2 **EVP Report**

5.2.1 Scholars Academy Program: Need to form Work Group

The proposed Scholars Academy Program would be a component of the Transfer Academy. It would be open to those students with a 3.0 or better GPA, eligible for English 110 and Math 107 or better, and making satisfactory progress towards completing their lower degree requirements. Sections of existing courses would be set aside for students who have met the recommended requirements.

The work group should have Divisional representation, and will work out the details, such as which classes to offer. The program at Santa Monica CC could be used as a template.

Concern: How this would affect the existing Honors Program?

The EVP felt the Academy would be more inclusive. Analysis of the relationship between the proposed Academy and the existing Honors Program would be part of the work group's task.

5.2.2 Proposal: For John Romo to hold two forums this spring semester for educational programs division faculty in place of the annual division meetings with the college president.

As an alternative to existing Division meetings, President Romo proposes two forums:

Forum 1: Invite faculty from 5 educational programs divisions

Forum 2: Invite the remainder of the divisions

The questions addressed at the forums would be specific to the groups at each forum. This format would be initiated on an experimental basis.

5.2.3 Oracle update

Oracle has missed several critical deadlines and as a result the College will not "go live" Nov. 15. Outside consultants are reviewing, and will make a full recommendation to President Romo, who will then recommend a course of action to the Board of Trustees at their meeting on 10/22/04. Depending on the consultant group's recommendation, OSS may be dropped altogether in favor of another system. Whatever the decision (Oracle or an alternative), Spring 2006 would be the earliest for any scheduling system to be in place. In the meantime, we will need to maintain the Oracle student database regardless of outcome, since Financial Aid is now live with OSS.

The Oracle contract expires January 2005 and a decision will need to be made soon.

5.3 **Liaison Reports**

5.3.1 CPC Report: Tom Garey and Esther Frankel

To be continued as Information item on the next agenda.

6.0 **ADJOURN**

Next meeting – October 20, 2004

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